

AGENDA

Regular Council meeting to be held
Tuesday May 18, 2021 at 7:00 p.m.
Powassan (electronic)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of May 4, 2021
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Municipal Emergency Control Group Meeting minutes of May 12, 2021
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 District of Parry Sound Social Services Administration Board – CAO Monthly Report May 2021
 - 8.2 Almaguin Community Economic Development (ACED) minutes of April 19, 2021
9. **STAFF REPORTS**
 - 9.1 RFQ Results- Fire Equipment
10. **BY-LAWS**
 - 10.1 2021-14 Tax Ratios
 - 10.2 2021-15 2021 Municipal Budget
 - 10.3 2021-16 2021 Tax Rates
 - 10.4 2021-17 2021 Water and Wastewater Budgets
 - 10.5 2021-18 2021 Water & Wastewater Rate and Fee Schedule
 - 10.6 2021-19 OSIFA Capital Works Borrowing
 - 10.7 2021-20 Water Distribution Regulations
11. **UNFINISHED BUSINESS**
 - 11.1 Job Description- Treasurer
12. **NEW BUSINESS**
 - 12.1 Resolution- Laurentian University- R.Hall
 - 12.2 North Bay & District Labour Council- Pride Month- June declaration request
 - 12.3 SAI Global Audit Report 2021 for Ontario Clean Water Agency for the Municipality of Powassan
 - 12.4 Committee Mandate- R.Hall
 - 12.5 Proclamation- Community Living Awareness Month May 2021
13. **CORRESPONDENCE**
 - 13.1 Ministry for Seniors and Accessibility- Senior of the Year Award
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Adoption of Closed Session minutes of
- 18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.
 - Matters regarding an identifiable individual
- 18.3 Identifiable Individuals- Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw.
 - Matters regarding an identifiable individual

19. MOTION TO ADJOURN



Council Meeting
Tuesday May 4 2021, at 7:00 pm
Virtual

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Debbie Piekarski, Councillor
Markus Wand, Councillor
Dave Britton, Councillor
Staff: Lesley Marshall, Deputy Clerk
Terry Lang, IT

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof:

- 2021- 140 Moved by: M. Wand Seconded by: D. Piekarski
That the agenda of the Regular Council meeting of May 4, 2021 be approved
Carried
- 2021-141 Moved by: R. Hall Seconded by: D. Piekarski
That the minutes of the Regular Council meeting of April 20, 2021, be adopted
Carried
- 2021-142 Moved by: D. Britton Seconded by: R. Hall
That the minutes of Municipal Emergency Control Group meeting of April 8, 2021 be received.
Carried
- 2021-143 Moved by: M. Wand Seconded by: D. Britton
The draft minutes dated April 26, 2021 from the Powassan and District Union Public Library, be received.
Carried
- 2021-144 Moved by: R. Hall Seconded by: M. Wand
That report dated April 30, 2021 summarizing the results of RFP 2021-03 Granular 'A' from Public Works Engineer C. Munshaw be received;
And further that RFP 2021-03 for Granular 'A' in the amount of \$211,516.50 including HST be awarded to Bruman Construction Inc, and that the provisional Public Works Stockpile item be reduced accordingly to meet the Municipal Budget.
Carried
- 2021-145 Moved by: R. Hall Seconded by: D. Britton
That report dated April 30, 2021 summarizing the results of Tender 2021-02 Winter Sand from Public Works Engineer C. Munshaw be received;
And further that Tender 2021-02 Winter Sand in the amount of \$57,711.36 including HST be awarded to Miron Topsoils Inc.
Carried

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	6-1

- 2021-146** Moved by: D. Piekarski Seconded by: R. Hall
- That By-law 2021-13, being a by-law to deem lots 71 and 72, plan M-9 not to be part of a registered plan of subdivision for the purposes of section 50 of the planning act,
- READ a FIRST and SECOND and THIRD time and FINALLY PASSED, this the 4th day of May, 2021 **Carried**
- 2021-147** Moved by: D. Britton Seconded by: D. Piekarski
- That By-law 2021-13, being a by-law set tax ratios for municipal purposes for the year 2021
 READ a FIRST and SECOND the 4th day of May, 2021
 To be READ a THIRD and FINAL time and considered passed as such in open Council the 18th day of May, 2021. **Carried**
- 2021-148** Moved by: R. Hall Seconded by: M. Wand
- That the process of hiring the vacant Administrative Assistant position be approved to proceed, and that the position of Treasurer be brought back back, pending review of the job description, to the May 18th meeting, for approval. **Carried**
- 2021-149** Moved by: D. Piekarski Seconded by: D. Britton
- That the Powassan Water and Wastewater Systems Quarterly Operations Report dated January 1-March 31, 2021 be received.
 Recorded Vote Requested By: D. Britton
 Councillor Britton YEA
 Councillor Hall YEA
 Councillor Wand YEA
 Councillor Piekarski YEA
 Mayor McIsaac YEA **Carried**
- 2021-150** Moved by: M. Wand Seconded by: R. Hall
- That the correspondence dated March 18th, 2021 from the Office of the Solicitor General regarding new Ontario Provincial Police Detachment Boards, be received. **Carried**
- 2021-151** Moved by: R. Hall Seconded by: M. Wand
- That staff provide further details to Council at the next meeting regarding assembling a committee to review the fiscal responsibilities, of operating the current recreation facilities, the projected capital needs and the community needs. **Carried**
- 2021-152** Moved by: M. Wand Seconded by: D. Britton
- That the correspondence dated April 26th, 2021 from the Women's Own Resource Centre be received, and further that the .50 cent per capita support be approved. **Carried**
- 2021-153** Moved by: D. Britton Seconded by: R. Hall
- That the correspondence dated April 21, 2021 from the Town of Cochrane, be received. **Carried**

2021-154

Moved by: M. Wand

Seconded by: D. Piekarski

Carried

That the accounts payable listing reports dated April 22, 2021 in the total amount of \$943,339.85 be approved for payment.

Carried

2021-155

Moved by: R. Hall

Seconded by: M. Wand

That Council now adjourns at 8:16 pm.

Carried

Mayor

CAO/Clerk-Treasurer

Minutes

Municipal Emergency Control Group Meeting

May 12, 2021

Via Zoom

Present: Mayor Peter McIsaac, CAO Maureen Lang, Emergency Information Officer Lesley Marshall, Recreation and Facilities Manager Mike Heasman, Community Emergency Management Coordinator Ben Mousseau, Fire Chief Bill Cox,

1302 – Call to Order

1. Covid Related Policies

As the vaccination process rolls out, it is recommended that policies enacted during the pandemic be reviewed by staff/council.

- Covid HR Policy Supplement – it is recommended that at a time when everyone is eligible for a vaccine, that this supplement be amended. In addition to requiring proof of a Covid test, it is recommended that proof of vaccine also be required from staff members wishing to use the additional sick time afforded by this policy.

2. MOL PPE Requirement Changes

Mousseau advises that during a weekly update meeting from the Provincial Emergency Operations Centre, a representative from the Ministry of Labour advised that there is now a requirement to wear eye protection in addition to a face covering when working in an enclosed area where 2m distancing cannot be maintained. (Vehicles, offices etc). Mousseau will seek clarification from MOL, and advise PW.

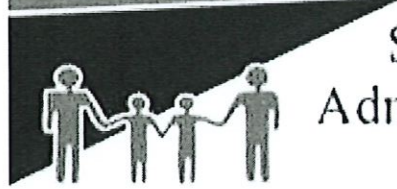
3. Summer Rec/Events.

Mike Heasman advises that it was at this time last year that we announced the cancellation of Canada Day events. It is the recommendation of the control group that messaging be drafted advising that we anticipate we won't be able to host a Canada Day event again this but that we are hopeful for the return of some of our usual rec activities later in the summer. On the subject of the pool, Mike advises that he has only secured one certified lifeguard so far. The challenge right now that people are unable to obtain the required certification due to the Covid restrictions over the past year. Pool prep work is being completed though and the option of running lessons at the hydro pond will also be explored by Mike.

1400hrs – Adjourn.

DATE OF COUNCIL MTG.	May 18/21
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District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer Monthly Report

May 2021

Mission Statement

*“We are committed to the provision and
promotion of services that assist
individuals in attaining an optimum quality of life and
that contribute to the well-being of the community.”*

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	8-1

ADMINISTRATION - Tammy MacKenzie, CAO

Spring is here bring on summer!

As per our usual, the past month at the DSSAB has been exceptionally eventful.

Ontario Works Legislation

The Ministry announced proposed changes to Ontario Works Legislation that was tabled by the government.

The proposed changes are very generic but set the table for the Ministry to begin moving forward with the vision laid out in the Social Assistance Recovery and Renewal Plan that was shared in our March report. Key changes include adding Life Stabilization as a key support for clients in conjunction with Employment Assistance. It also identifies the Ministry as a Delivery Agent for centralized functions like intake and municipalities and DSSABs as Delivery Partners. There are no immediate changes to the program at this time as the co-design process is expected to begin over the summer. The Proposed Ontario Works Act Amendments lays out the changes for your information.

Moving forward, we continue to be committed to a high standard of service delivery and continue to be positioned well to manage the impacts of this transformation.

School Age Emergency Child Care

With the news that schools would close for in-person learning as of April 19th as part of the Provincial Measures announced to combat the 3rd wave of COVID-19, Emergency Child Care for School Aged children was announced by the Ministry of Education to support eligible Essential Workers during this time, similar to programming that was offered in January.

We again worked quickly to mobilize our Directly Operated Child Care Centres and engage our external Child Care Operators to determine their capacity to offer services and develop our plan for Ministry of Education approval. In total, 4 programs are currently offering Emergency Child Care during the closure period in the District of Parry Sound:

- ◆ Fairview After School program in Powassan (currently serving 14 children)
- ◆ Our Home Child Care Program (currently serving 11 children)
- ◆ The YMCA of Northeastern Ontario at St. Theresa School in Callander (currently serving 16 children)
- ◆ The YMCA of Simcoe/Muskoka at Parry Sound Public School in the Town of Parry Sound (currently serving 16 children)

Vaccine Availability

With assistance from our Local Health Unit, all DSSAB staff have been offered the opportunity to receive the COVID-19 vaccine. While we are not able to identify which staff have received or declined the vaccine, we are confident and grateful that everyone has at least been granted the opportunity to do so through the Provincial booking system.

Our Home Child Care Program providers are now eligible to register for the vaccine. The North Bay Parry Sound District Health Unit has reached out to us to ensure that everyone who wishes to receive the vaccine will have the opportunity to register at one of their clinics in the upcoming weeks.

Some of our staff have also graciously offered their assistance at our local community vaccination clinics, as helpers in the pre and post vaccine recovery areas. Appreciation of this extra support from the DSSAB has been sent through Katie Hogue from the West Parry Sound Health Centre who has been instrumental in making these clinics available to our community. We will continue to assist them in these efforts as clinics continue.

Our staff have also been tasked with identifying some of our most vulnerable clients, particularly those in our congregate living settings, such as the hotels and shelter. Many of whom have received assistance from our staff to help them schedule an appointment and arrange for suitable transportation. Staff are now working with the Health Unit to further identify some of our most vulnerable clients who are not living in congregate settings but are an increased risk due to the numerous barriers they are facing. Particularly in the East part of the District where transportation to the larger centres is more challenging. We hope to have more information available on this by the next Board meeting.

Strategic Plan Engagement

Over the last month, we've been working with HSC on the engagement process for this project. We've identified a strong desire and need to gather community, staff, and stakeholder input into the creation of this plan, and at the end of the day, our goal is that the community has been hit so many times with opportunities to participate that they are sick of hearing about it!

This month we've focused on informing and registering key informants to engage as follows:

- ♦ Staff: Meetings have been set up, and registration links have been sent out for staff and supervisor focus group sessions which will take place on 3 dates in June.
- ♦ East & West Community Partners: Emails and registration links have been sent to our key community partners for our East & West Stakeholder engagement sessions taking place in June. We are looking to expand this list to include as many other groups as possible. If you know of a group that may have an interest in having a say, please contact me.
- ♦ Municipalities: Emails have been sent to Municipal CAO's to advise them that they will be contacted by HSC within the next couple of weeks to participate in an online survey on behalf of their municipality.
- ♦ The Board: Each member of the DSSAB Board should now have been contacted, and interviews have been set for these one-on-one sessions. Your feedback is incredibly important as a representative of your municipality and its residents.
- ♦ General Public: HSC is currently drafting the community survey, which will be available to all residents in the District from mid-May to the end of July.

Committees

I've been asked to co-chair with Andrea Roberts, CAO from HandsTheFamilyHelpNetwork a new planning table for children and youth. The proposed Muskoka Nipissing and Parry Sound Child and Youth Planning Table brings together leaders who have been members of two child and youth system planning groups including the Nipissing Parry Sound Child and Family Planning Table and the Child and Youth Mental Health Planning Table (CYMHPT) for the Districts of Muskoka, Nipissing and Parry Sound. Leaders from across the catchment area agreed to explore the development of one new planning structure, focused on the overall health and well-being of children, youth and families living in the Districts of Muskoka, Nipissing and Parry Sound.

I've also been attending the Mental Health and Addiction (MHA) Providers Pandemic Response Committee. This committee has been developed to ensure service continuity during the COVID-19 pandemic and serves as a unified northern voice to convey and escalate key information related to Northern Ontario challenges and innovations to other regional and provincial decision makers.

The Board of Belvedere Heights LTC has invited governance and staff participation in a West Parry Sound Long-Term Care Advisory Committee that includes representation from Lakeland LTC and WPSHC. I've been attending as an observer on behalf of the DSSAB. The committee shall collect, review, and interpret information regarding the current and future supply, configuration, and location of long-term care beds for the communities served by the constituent organizations. The committee and the participating organizations will develop a common vision of the future and support steps toward creating a unified "Campus of Care". The committee members will provide advice/recommendations to their constituent boards.

NOAH

Project progress is as follows:

Civil work

- ◆ The water line has been installed and connected to the facility; the building is now serviced with potable water
- ◆ The sanitary sewer line is installed to the property line
- ◆ Storm sewer and storm water management pond are well advanced; the rough grades and contours have been established
- ◆ The berm required by CN is 80% complete requiring some final contouring
- ◆ Site rough grades are established for the parking lot, entrance drive and the rear of the building

Building

- ◆ First, second and third floor exterior walls and core slabs are installed with slab grouting completed except for the roof slabs
- ◆ Roof slab installation including grouting is expected to be completed by end of day on April 30th
- ◆ The elevator hoist way concrete block is complete to the third floor (elevator penthouse level remaining)
- ◆ The east and west stairwells are completed to the third-floor level; precast stairs have been installed in both and are being used to access all floor levels
- ◆ Interior steel partitions are complete and mechanical/electrical rough ins are underway on the first floor
- ◆ Second floor partition installation to begin once roof slabs are completed

Two week look ahead

- ◆ Roof parapets and membrane to be installed
- ◆ Elevator penthouse masonry to be completed including roof
- ◆ Mechanical and electrical rough ins to continue on 1st floor
- ◆ Interior partitions and mechanical rough ins to begin on 2nd floor

The project is currently slightly ahead of schedule and work is proceeding well. To view a report from HSC, including pictures, please [Click Here](#).

COMMUNICATIONS - JJ Blower, Communications Officer

Social Media

Just a friendly reminder to follow our Facebook pages!



- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#)
- [EarlyON Child and Family Centres in the District of Parry Sound](#)

District of Parry Sound Social Services Administration Board	Feb. 1 st - Mar. 2 nd , 2021	Feb. 24 th - Mar. 23 rd , 2021	Apr. 7 th - May 4 th , 2021
Total Page Followers	77	103	157
Post Reach this period (# people who saw post)	5,977	8,699	6,959
Page Views this period	300	156	180
Post Engagement this period (# reactions, comments, shares)	500	698	827
Esprit Place Family Resource Centre	Feb. 1 st - Mar. 2 nd , 2021	Feb. 24 th - Mar. 23 rd , 2021	Apr. 7 th - May 4 th , 2021
Total Page Followers	39	40	58
Post Reach this period (# people who saw post)	1584	634	400
Page Views this period	135	28	32
Post Engagement this period (# reactions, comments, shares)	284	166	60

Media Coverage

With the release of three separate articles on the Midtown/Caswell hotel projects and the launch of the strategic planning public engagement strategy, this month has been quite busy with media relations and interviews. Attached are copies of the articles in the media over the last month:

Housing Project

- ♦ [Parry Sound DSSAB Initiates Pilot Hotel Project to Help Homeless](#)
- ♦ [Two Hotels in Sundridge and Parry Sound Support Homeless Project](#)
- ♦ ['Not Just a Roof Over Their Head:' Sundridge Hotel Provides Temporary Housing](#)

Strategic Plan - The media release we issued was picked up by multiple media outlets throughout the District. These are a sample, as most of the messaging was the same.

- ♦ [Parry Sound Social Services Agency Asks Community for Input on Future Work](#)
- ♦ [Parry Sound District Social Services Board Seeking Public Feedback as it Develops New Strategic Plan](#)
- ♦ [Moose FM Facebook Post](#)

Other

- ♦ [Parry Sound Social Housing Put Out Hand Sanitizer, Gave Masks for COVID-19 Safety](#)

"The DISTRICT" – Internal Staff Newsletter

The first internal staff newsletter was a success, and we've received several messages from staff noting their appreciation for the acknowledgement of our Child Care staff throughout the pandemic. We will continue to run these newsletters monthly, with the next one being released early-mid May. This next edition will highlight the incredible work of our staff in the Homelessness Prevention Program (HPP) who have also been working face-to-face with clients throughout the pandemic, showing compassion and creativity when it comes to meeting their needs, particularly through the Midtown and Caswell projects.

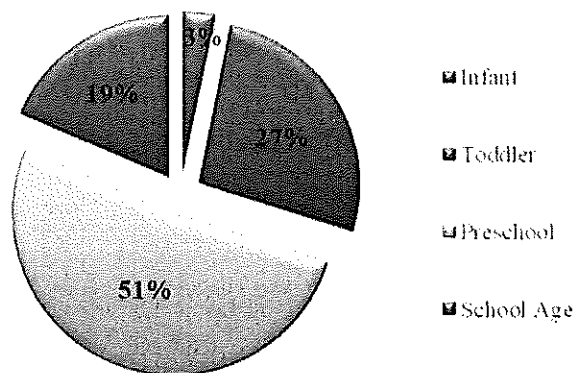
DIRECTLY OPERATED CHILD CARE PROGRAMS - Brenda Wiltshire, Manager

Licensed Child Care Programs

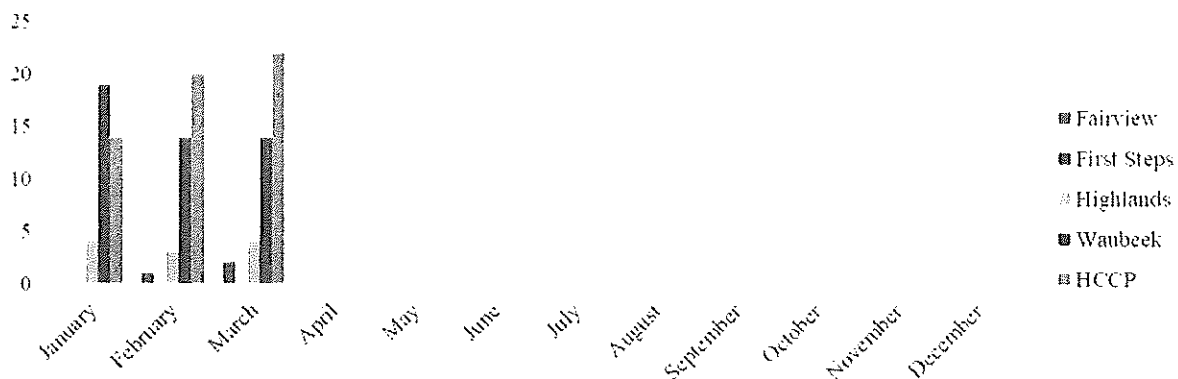
The provincial government has announced that effective April 29, 2021, all staff and Home Child Care Program providers, that have direct contact with young children, are now eligible to register for the vaccine. The North Bay Parry Sound District Health Unit has reached out to ensure that everyone who wishes to receive the vaccine will have the opportunity to register at one of their clinics in the upcoming weeks.

Total Children Utilizing Directly Operated Child Care in the District March 2021						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18m)	N/A	N/A	2	1	6	9
Toddler (18m-30m)	10	16	11	22	17	76
Preschool (30m-4y)	20	18	20	36	53	147
School Age (4y-12y)	24	N/A	N/A	N/A	29	53
# of Active Children	54	34	33	59	105	285

Percentage of Children By Age Group



Directly Operated Child Care Waitlist By Program



Inclusion Support Services

Inclusion Support Services Stats for March 2021							
Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	0	4	4	5	2	4	0
Preschool (30m-4 y)	7	25	32	41	1	4	1
School Age (4y+)	11	13	24	27	0	0	6
Monthly	18	42	60	-	3	8	7
Year-to-Date	26	43	-	77	12	19	9

Looking at March 2020, the ISS total caseloads remain low; in March of 2020 the program was servicing 77 children, where in March of 2021, 60 children are on the overall caseload. This has allowed children to receive services in a much shorter time frame once the referral has been submitted which has reduced the waiting list significantly. New referrals are also lower than they were in March of 2021 which could be a result of children remaining at home with family members.

EarlyON Child and Family Programs

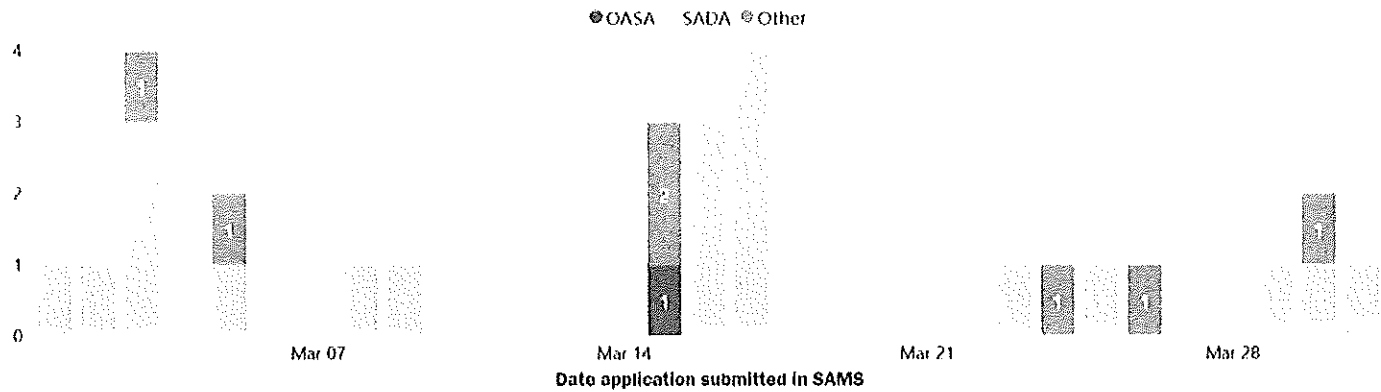
EarlyON Child and Family Centre for March 2021		
Activity	March	Year-to-Date
Number of Children Attending	0	0
Number of New Children Attending	0	0
Number of Families Visiting	0	0
Number of New Families Visiting	0	0
Number of Virtual Programming Events	23	73

As EarlyON programs continue to be closed to in-person visits, the team is working very hard to engage young families virtually. EarlyON now offers a weekly Moms-to-Moms group using the Microsoft Teams platform which is well-attended by new moms across the district. Along with the virtual programming, EarlyON Facilitators are doing "Wellness" calls to any family that is in need of resources, child development information or simply has parenting questions. Literacy Activity Bags will be distributed to any family that registers for one and they contain a book with story props such as puppets or matching cards.

ONTARIO WORKS - Jeff Degagne, Manager

Social Assistance Digital Application (SADA) & Centralized Intake - March 2021

Cases with an Ontario Works application that has been submitted in SAMS



Ontario Works applications

1 ▼
Average received per business day

28
Received Mar 2021

Emergency Assistance applications

1 ▲
Average received per business day

14
Received Mar 2021

Average number of business days from screening to grant

3.3 - Ontario Works

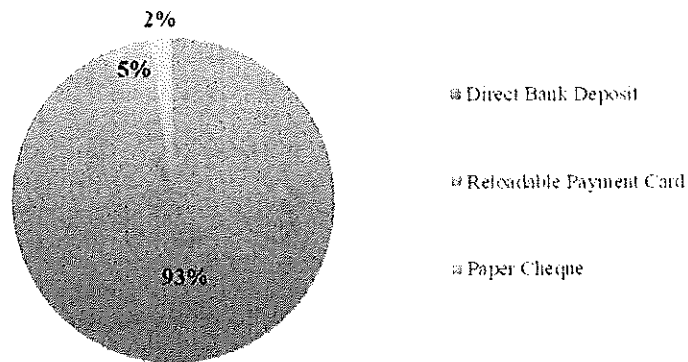
0.4 ▼ Emergency Assistance

CHPI Spending - Social Assistance

	Community Homelessness Prevention (CHPI) Applications March 2021	Amount Spent	Community Homelessness Prevention (CHPI) Applications March 2020	Amount Spent
Parry Sound	OW - 2 ODSP - 4	\$6,272.00	OW - 5 ODSP - 5	\$5,629.12
South River	OW - 6 ODSP - 12	\$12,935.78	OW - 11 ODSP - 5	\$15,716.82
TOTAL	OW - 8 ODSP - 14	\$19,207.78	OW - 16 ODSP - 10	\$21,345.94

DBD Enrollment

Payment Receipt Method - March 2021

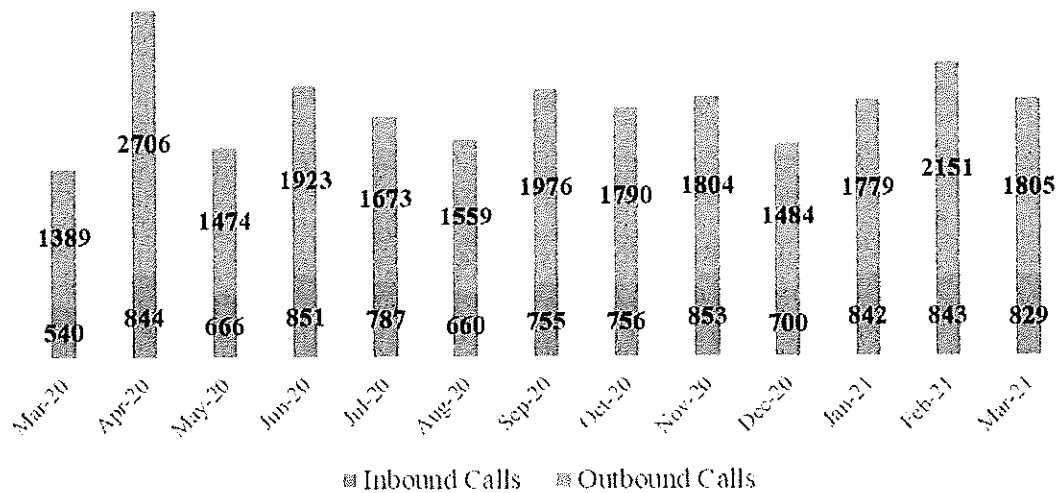


MyBenefits

We now have **21.44%** of the caseload registered with the MyBenefits web service.

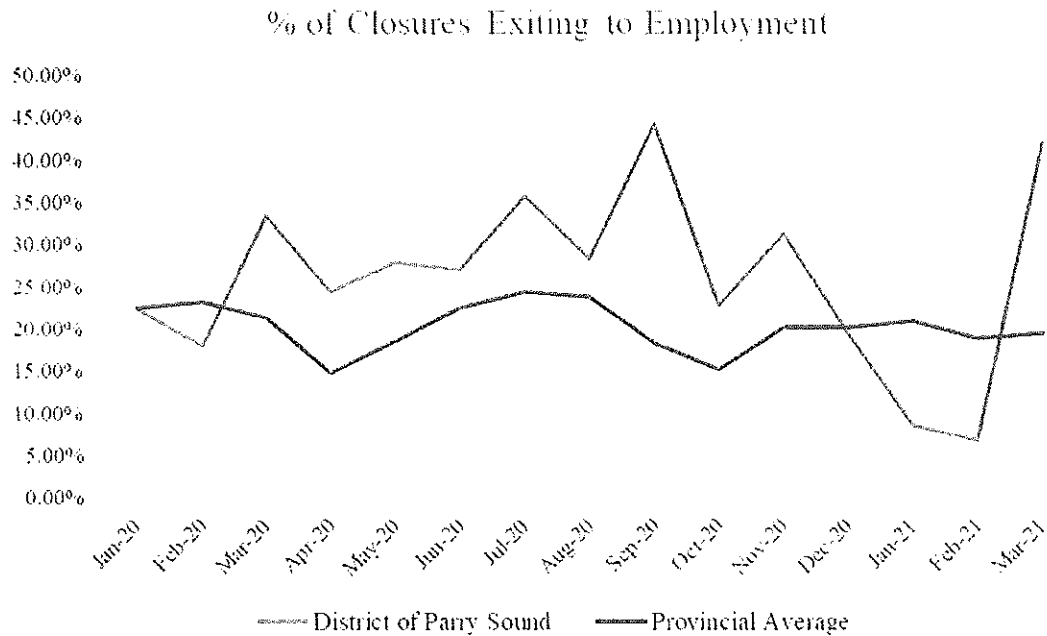
Ontario Works Call Volume Statistics

Ontario Works Call Volume



Call volume for Ontario Works remains steady through March. This does not include email or text interactions.

Employment



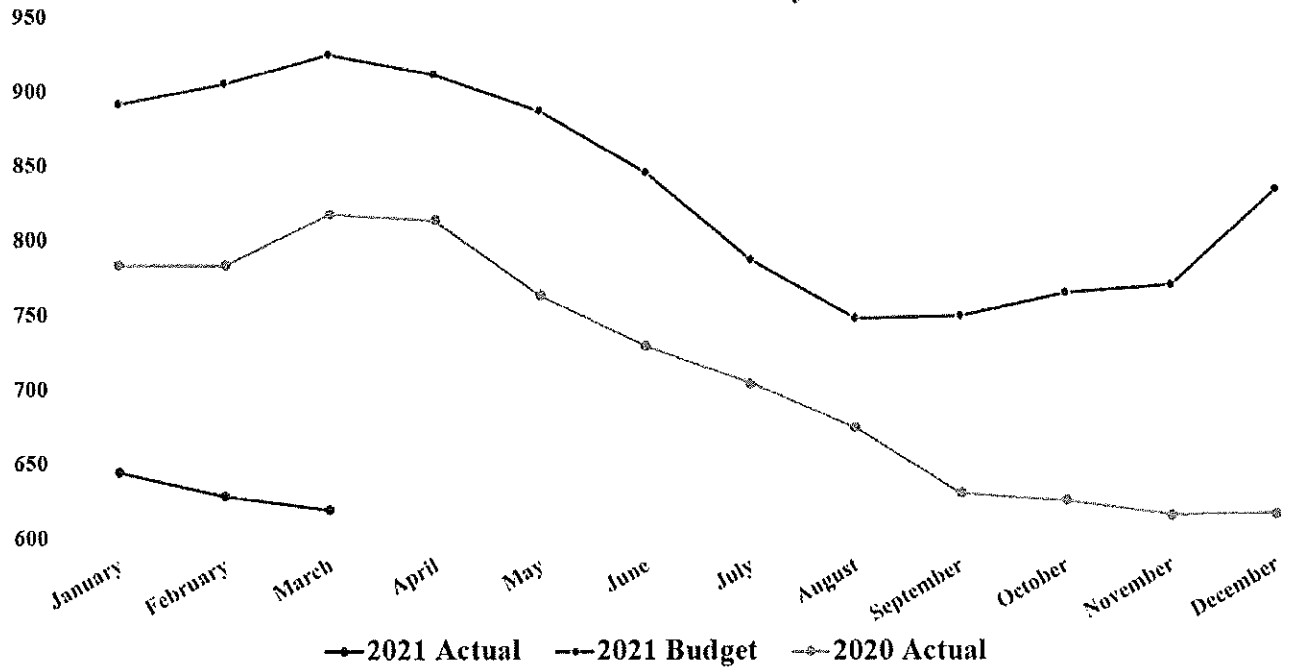
With restrictions lifted (although briefly) in the District, we saw a rebound for OW recipients exiting to employment in March. Nearly 42% of all case closures exited to employment (2nd in the North). This is a sharp increase over the 2 previous years at the same. The provincial average was just under 20%. Additionally, 2.3% of the entire caseload exited to employment in the month of March, which was #1 in the North and well above provincial average of 0.9%.

In total, we had 5.6% of the caseload exit off of Ontario Works (for all reasons) in March 2021.

Integrated Reception

March 2021	Inbound Calls	Outbound Calls	Total
Parry Sound	578	105	683
South River	295	73	368
TOTAL	873	178	1,051

2021 Caseload Activity

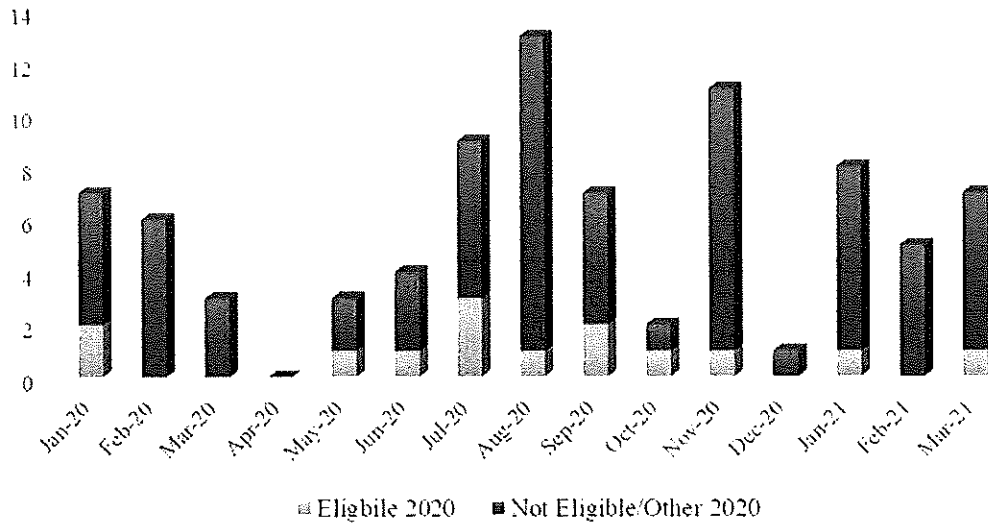


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619									
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

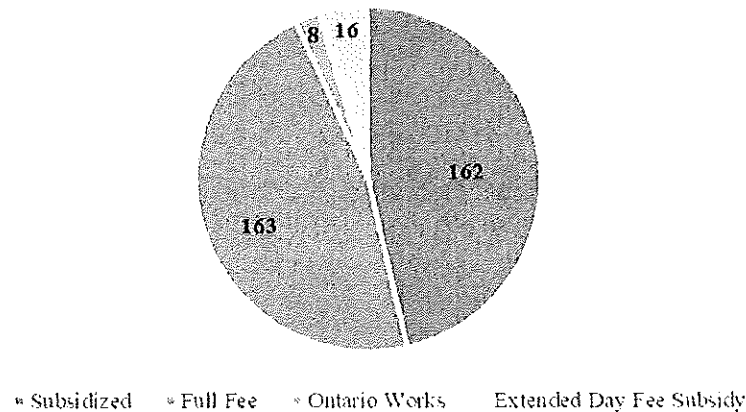
OLAF

OLAF Fee Subsidy Applications



Child Care Fee Subsidy Statistics for March 2021

Total Children by Funding Source in District



We saw a slight increase in families accessing child care in the District. A total of **329** families and **349** children accessed care in March. Again, this well below pre-pandemic numbers from March 2020 when over 500 children and 469 families accessed child care.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - March 2021			
	East Parry Sound	West Parry Sound	Total
Seniors	11	101	112
Families	88	317	405
Individuals	283	203	486
Total	382	621	1,003
Total Waitlist Unduplicated			413

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL											
Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr					
May	1		8	2		May					
June	1		3			June					
July	5		13	2		July					
Aug	10		6	2		Aug					
Sept	4	2	6	3	1	Sept					
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	24	3	12	8	2
** SPP = Special Priority Applicant**											

- ♦ All 8 applications to the CWL this month were brand new applications.
- ♦ There were 4 cancelled applications this month. Two applicants requested to be removed, and two were deceased.
- ♦ We had one applicant housed this month, which was a special priority applicant.

Homelessness Prevention Program - Community Relations Workers
For the month of March 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	3
ODSP	8	11
Ontario Works	1	5
Low Income	9	13

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	4	7
ODSP	5	10
Ontario Works	1	11
Low Income	6	8

Contact/Referrals

March	East	West	YTD
Homeless	9	22	36
At Risk	8	5	19

Short Term Housing Allowance

Month	Active	YTD
March	6	9

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
Senior	7	\$1,913.05
ODSP	2	\$20.00
Low Income	7	\$4,578.78

Reason for Issue	Total
Utilities/Firewood	\$500.00
Transportation	\$245.00
Food/Household/Misc.	\$5,766.83

Hotel Project

March	Midtown Parry Sound	YTD	Caswells Sundridge	YTD
Adults	25	31	9	10
Children	11	11	0	0

*this is the number of people who stayed in one of the hotel projects in the month of March

*children include adult dependent children

*referrals for homeless increased due to the hotel projects – referrals include clients from OW

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month	11	21 Number of women who stayed in the shelter this year who were unique to the shelter
Those new to the shelter this year: <input type="text" value="10"/>		
Those who have stayed and had prior stays in the year: <input type="text" value="1"/>		
Those who have stayed and were carried over from last month: <input type="text" value="0"/>		
Number of Children Active in program this month	2	6
Number of New Admissions (Children) (unduplicated)	2	6
Direct Service Hours to Women (Shelter and counselling)	135	301
Resident Bed Nights (Women & Children)	157	444
Occupancy Rate	50.6%	48%
Days at capacity	0	1
Days over-capacity	0	0
Phone Interactions (crisis/ support)	32	156

Outreach Services		
	March 2021	Year-to-Date 2021
Number of Women Served this Month	9	17
Number of Women Registered in the Program	6	21
Number of Public Ed/Groups Offered	0	0

Transitional Support		
	March 2021	Year-to-Date 2021
Number of Women Served this Month	13	39
Number of Women Registered in Program	4	22
Number of Public Ed/Groups Offered	0	0

Child Witness Program		
	March 2021	Year-to-Date 2021
Number of Children Served this Month	12	21
Number of Children Registered in Program	7	19
Number of Public Ed/Groups Offered	0	0

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services - March 2021

Action	Current	Year-To-Date
Move outs	2	3
Move ins	1	4
L1 Forms	0	0
N4 – Notice of eviction for non payment of rent	0	0
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - Notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	1	7
No Trespass Order	0	1

Tenant Services		
Wellness Check-ins	46	In addition to the 46 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	4	Tenants requiring assistance with annual review packages, wellness checks, filing income tax over the phone
Tenant Education & Engagement	2	We put together a Spring wordsearch for tenants. Participant's names were put into a draw for a \$25 grocery gift card. We also created a colouring activity for the children. All children received a Spring themed activity package.

Maintenance		
Pest Control	8	8 buildings monitored monthly
Vacant Units	3	family (1); single (2)
Work Orders	150	work orders created for maintenance work and related materials
After Hours Calls	5	5 after hours calls in March 6 staff participate in the weekly on call rotation.
Fire Inspections	33	11 family units & 23 single units were inspected with a local Fire Prevention Officer

Capital Projects

March 2021

- Finalized and awarded camera installation for LHC buildings to True Steel Security
- Initiated the remodeling of existing tenant's bathroom: replaced plumbing fixtures, installed a new bathtub and vanity, new electrical, painting and flooring to come. Ordered new flooring for whole unit and changed out light fixtures throughout.
- Knee wall installed at the top of the stairs leading to the outside in 66 Church at the back exit upper floor.
- Finalized drawings for roofs and deck design for our family homes at William and Addie Street
- Working on getting the design completed for 119A William Street to start the rebuild process. Have had plumbers in there working on installing a new hot water tank as well as fixing minor flaws in the plumbing design. Electrical upgrades have happened to make all wiring safe and up to today's ESA standards.
- Awarded valve replacements for the Belvedere building to Bay Area Electrical Company
- Emergency roof replacement in Callander
- Completed a Capital and Maintenance assessment on the following buildings: Callander, Sundridge, South River, Magnetawan and Burk's Falls. Exterior assessment completed for family homes as well.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES April 19, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on April 19, 2021 at 6:00 pm.

- Present:** Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Jennifer Farquhar, AHCC Representative
Barb Belrose, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Melanie Atkins, MENDM
Delynne Patterson, Township of Ryerson
John Wilson, Village of Burk's Falls
Peter McIsaac, Municipality of Powassan
- Regrets:** Kelly Elik, Township of Strong
Brenda Scott, Village of South River
Ron Begin, FedNor
Tim Brunton, Municipality of Magnetawan
- Staff:** Dave Gray, Director of Economic Development
Ciara Stead, Communication & Marketing Officer
Jeannette Smith, Administrative Assistant
John Theriault, Township of Armour
Nicky Kunkel, Village of Burk's Falls
- Guest:** Rod Ward, Chair Almaguin Highlands Health Council

Call to Order

The meeting was called to order at 6:00 pm.

Delegation

Rod Ward, Chair of the Almaguin Highlands Health Council (AHHC), gave the Board a history of the Council. The Council is comprised of 10 municipalities and was established in 2011 in response to health services being cut in our region affecting the Almaguin Highlands Health Centre in Burk's Falls. The Council is presently working on an Ontario Health Team (OHT) application; getting high speed internet throughout the Almaguin Highlands; attracting and retaining healthcare professionals and coordinating healthcare services to serve the entire region. The Council reports that the OHT application is in progress and has been approved for the "In Discovery" phase of the application process. The Council primary focus is to bring excellent patient care to the area.

Minutes

The minutes of the meeting of Monday, March 25, 2021 meeting were adopted, as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the April report from the Director of Economic Development.

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included working on the Staycation project and the Agricultural Strategy Partnership.
2. An update on the digital main street program. OBIAA is presently working on a third season for the Digital Main Street Program. Some businesses still had some problems during season two getting a grant for the work they are doing. Feedback was forwarded to OBIAA to try and correct this problem for season three.
3. The work being done to support businesses including the Ontario Small Business Support grant, the Almaguin Virtual Job Fair, partnerships with the Almaguin Chamber of Commerce and the AHSS Student Engagement project,
4. An update on the Staycation Almaguin Program which is moving forward and is applying for funding from different sources. An application has also been prepared for the "Reconnect Festival and Event Program". This program supports innovative programming and marketing for festivals and events.
5. All municipalities were reminded to assist the Township of Strong in their application for a grant to create a walkway between Strong and Sundridge.
6. The COVID-19 Technology Adaptation Fund is now accepting applications. This fund is to help businesses acquire digital technology and e-business and marketing solutions.
7. ACED is participating in a transportation needs assessment survey for our area.
8. ACED is moving forward with the implementation of the Agricultural and Culinary Stakeholder Engagement Strategy.
9. 15 featured stops in our region have been included in the maps for the Great Taste of Ontario Road Trip.
10. ACED is participating in the planning of the Community Safety and Well-Being Plan requested by the Province. ACED is also providing administrative support to the Almaguin Highlands Health Committee and their Almaguin Highlands Ontario Health Team application.

Director of Economic Development (DED) Report cont'd

11. NOHFC has announced that the grant for the internship of the Communication and Marketing Officer has been reinstated for the second year. ACED has applied for it and has registered the Communications and Marketing Officer for the year 2 of the EDAC program.

Discovery Routes Proposal and Request for Support

Discovery Routes is requesting a partnership with ACED for developing more saleable trail-based tourism experiences. The Board reviewed the proposal and after some discussion passed a resolution to support the proposal with a \$2,000 contribution.

Updates

NOHFC

Applications are still being accepted for different grant programs. NOHFC supported over 50 businesses during the pandemic. There was a good uptake from businesses in our area. Over \$856,000 in grants was distributed supporting 695 jobs.

Resolutions

1. 2021-013 – Moved by Barb Belrose; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of March 15, 2021, as circulated. Carried
2. 2021-0014 – Moved by Jennifer Farquhar; Seconded by Wendy Whitwell;
Be it resolved that the Almaguin Community Economic Development Board has received, reviewed and approves the 2021 Discover Our Routes proposal from Discovery Routes and approves a \$2,000 partnership contribution to support the project. Carried

Adjournment

3. 2020-15 – Moved by Jennifer Farquhar; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the April 19, 2021 ACED meeting at 7:27 p.m. Carried

The next meeting will be May 17, 2021 at 6:00 p.m. If this changes, members will be advised.

To: Clerk, Council
From: Fire Chief
Re: Tender 2021-01 – Mini Walk-Around Rescue Unit RFP Recommendation

ANALYSIS:

Below please find the summary of the Rescue Apparatus Request For Proposals that closed on May 14th, 2021 at 1:00pm, and was opened at 250 Clark Street-Birch Room at 1:05pm. All submissions have been reviewed by staff, and proposal openings were witnessed by:

Lesley Marshall- Deputy Clerk, Bill Cox - Fire Chief, Ben Mousseau – Protective Services Official

A total of four (3) proposals were received.

Company	Quote (Tax Included)
Dependable Emergency Vehicles	\$167,014.00
ResQtech Systems	\$277,415.40
Battleshield Industries	\$200,931.40

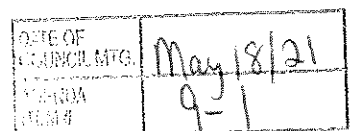
The proposals received were checked for errors and omissions, and none were found.

RECOMMENDATION:

That Request For Proposal 2021-01 for supplying a mini walk-around rescue fire apparatus for the amount of \$167,014.00 including H.S.T. be awarded to Dependable Emergency Vehicles

Respectfully submitted by,

Bill Cox: Date:2021/05/14
Fire Chief



THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-14

Being a by-law to set tax ratios for municipal purposes for the year 2021

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2021 for the Corporation of the Municipality of Powassan;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

AND WHEREAS Regulation 385/98 states that Revenue Neutral Ratios are not permitted for 2021 due to the reassessment deferral, the Transition Ratios for 2020 will be used;

NOW THEREFORE the Council of the Municipality of Powassan hereby enact as follows:
1.

Class	Tax Ratios
Residential	1.000000
Multi-Residential	1.964129
Commercial – Occupied	1.454395
Commercial – Vacant	1.018077
Commercial- Excess land	1.018077
Industrial – Occupied	1.750069
Industrial – Vacant/excess	1.137545
Large Industrial	2.230413
Large Industrial-excess	1.449769
Pipelines	1.037396
Farm	0.250000
Managed Forest	0.250000
Landfills	2.151187
New Multi-Residential	1.000000

2. That this by-law shall come into force upon adoption.

READ a **FIRST** and **SECOND** time on May 4, 2021

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 18th day of May, 2021

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-15

Being a by-law to adopt the 2021 Municipal Budget

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2021 Municipal Budget (Appendix "A") be adopted.

READ a FIRST and SECOND time and READ a THIRD and FINAL time and considered passed as such in open Council on May 18, 2021.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-2

Appendix "A" By-Law 2021-15

Municipal Budget

MUNICIPALITY OF POWASSAN

2021 Budget Final

ACCOUNT #S	ACCOUNT	2021 Budget
	Taxation and Grant Revenue	
10-10-51000	Residential & Farm Taxes	(3,451,995)
10-10-51010	Commercial & Industrial Taxes	(26,800)
10-10-51030	Railway	(6,856)
10-10-51160	Grants in Lieu - Power Dams	(50,652)
10-10-51950	Province of Ontario	(606,111)
10-10-52020	Province of Ontario - OMPF/Ont.Mun.Partnership Fu	(1,029,300)
10-10-52025	Federal Grants	(879,780)
10-10-52035	Grants, Donations, Fundraising	(10,000)
10-20-52040	Federal Grants - Infrastructure-Incl gas tax money	(429,828)
10-10-35510	deferred gas tax revenue	-
	total Taxation and Grant Revenue	(6,491,322)
	Licenses	
10-50-53000	Animal Licenses	(1,000)
10-10-53010	Lottery Licenses	(4,500)
10-10-53015	Marriage Licencing & Officiating Rev.	(6,000)
10-10-53020	Other Licenses	-
	total Licenses	(11,500)
	Service Charges	
10-45-53500	Interest & Tax Penalties	(125,000)
10-45-53510	NSF Cheque Fees	(150)
10-45-53530	Interest Earned	
10-10-53530	Eides Interest Earned-Ministry of Health Fund	(1,400)
10-10-53550	Provincial Offences	-
10-10-53650	Transfers From Other Funds LOAN	(300,000)
10-50-53655	Parking Tickets/Court Fees	(1,000)
	total Service Charges	(427,550)
	General Government	
10-10-54000	Administration Funds	(6,500)
10-65-57700	Municipal Logo Merchandise	(500)
10-10-54010	Tax Certificates	(5,000)
10-10-54030	Photocopies & Faxes & Oaths	(1,500)
10-10-54510	Transfer from Office Reserve	-

ACCOUNT #S	ACCOUNT	2021 Budget
10-10-54050	Sale of Surplus Land/Building	-
10-10-54060	Sale of Equipment	-
10-10-57040	250 Clark- Loan	-
10-10-57041	250 Clark -Space Rentals	
10-10-57042	250 Clark- Program Revenue	
10-10-57045	Fitness Centre @ 250 Clark	
	total General Government	(13,500)
	250 Clark Street- new accounts	
10-12-57040	250 Clark-Sponsorships and Donations	(5,000)
10-12-57041	250 Clark-Space/Room Rental	(15,000)
10-12-57042	250 Clark-Program and Event Revenue	(15,000)
10-12-57045	Fitness Centre @ 250 Clark	(30,000)
10-12-57580	GAP Program Revenue	(10,000)
	Total 250 Clark Revenue	(75,000)
	Protection to Persons & Property	
10-15-53030	Fire - Fees	(9,000)
10-15-53035	Fire Grant/Donations NEW	(5,400)
10-15-55040	Fire- MTO Calls	(5,000)
10-15-55030	Building - Fire	(200)
10-15-54510	Transfer from Reserve - Fire	
10-15-54520	Sale of Fire Trucks/Equipment	-
10-45-54550	911 Service	(200)
10-15-51280	FIRE HALL-loan for equipment	(150,000)
10-15-54600	Nipissing Twp -fire agreement	(3,000)
	total Protection to Persons & Property	(172,800)
	Building	
10-45-55000	Building Permits	(90,000)
10-45-55010	Building - Zoning	(2,000)
10-45-55020	Building - Work Orders	(1,200)
	total Building	(93,200)
	Transportation	
10-20-55500	Transportation	(15,000)

ACCOUNT #'S	ACCOUNT	2021 Budget
10-10-35512	Transfer from infrastructure reserve/loan	(193,000)
10-20-52115	OCIF-Top-up App Component	-
	Loan for trailer	(10,000)
10-20-55520	Transfer from Reserves -Equipment reserve	
	total Transportation	(218,000)
	Environment	
10-25-56200	Enviro-Lift Charges	(15,000)
10-25-56210	Enviro-Blue Boxes	(100)
10-25-56220	Enviro - Tags	(600)
10-25-56230	Enviro - Gate Receipts	(25,000)
10-25-56240	Enviro - Billings	(40,000)
10-25-56265	transfer from reserves-landfill building	
10-25-56270	transfer from garbage reserves	
10-25-56260	WDO Rebates	(45,000)
10-25-56267	Tire Rebates	
10-25-56268	Electronic Stewardship Rebates	(1,500)
	Loan for Garbage compactor on truck	(105,000)
	total Environment	(232,200)
	Health Services	
10-60-56500	Medical Centre Rent	(21,000)
	total Health Services	(21,000)
	Cemetery	
10-85-56530	Cemetery - Service Revenue	(20,000)
10-85-56540	Cemetery - Interest Income - Care & Maintenance	(3,000)
10-85-56550	Cemetery - INTEREST INCOME	-
10-85-56560	Cemetery- Transfer from Reserve	
	total Cemetery	(23,000)
	Social & Family Services	
10-65-57020	Trout Creek Seniors Hall	(1)
10-65-57030	Legion-Revenue	(2)
	total Social & Family Services	(3)
	Recreation and Cultural Services	
10-55-52000	Province of Ontario - Recreation	(10,000)

ACCOUNT #S	ACCOUNT	2021 Budget
10-55-57490	RECREATION ACTIVITIES	(1,000)
10-55-57500	Parks	(300)
10-55-57505	Playground Inspection Revenue	(800)
10-55-57510	Pool Revenue	(20,000)
10-55-57520	Canada Day	-
10-55-57550	Fund Raising	-
10-55-57570	Donations	-
10-55-57580	Recreation Program Revenue	-
10-55-57590	Transfer from Reserve - Recreation	-
	Total Recreation and Cultural Services	(32,100)
	TROUT CREEK COMMUNITY CENTRE REVENUE	
	Rentals TCCC	
10-75-53700	Ice Rentals	(50,000)
10-75-53710	Hall Rentals	(5,000)
	Early Years	-
10-75-53760	Arena Floor Rentals	(6,400)
10-75-53740	Canteen Proceeds-Downstairs	(1,000)
10-75-53730	Kitchen proceeds- upstairs canteen	(1,000)
10-75-53750	Sign Rentals	(2,500)
10-75-53715	Hall Deposits	-
	Total TCCC Rentals	(65,900)
	TCCC Other Revenues	
10-75-57570	Donations	
10-75-53810	Socials Revenue	(10,000)
10-75-53815	Bar Revenues	(10,000)
10-75-53820	Carnival	-
10-75-53830	TCCC Other Revenue	-
10-75-51260	Grant-NOHFC TCCC Revenue	
10-75-53840	Municipal taxation allotment	
	Total TCCC Other Revenues	(20,000)
	TOTAL TCCC REVENUES	(85,900)
	SPORTSPLEX REVENUES	
10-80-53700	Ice Rentals	(75,000)
10-80-53800	Non-Resident User Fees	(1,000)
10-80-53760	Floor Rentals	(1,000)
10-80-53710	Hall Rentals	(500)
10-80-53715	Hall Deposit	-
10-80-53750	Sign Rentals	-

ACCOUNT #S	ACCOUNT	2021 Budget
10-80-53720	Booth Rental	(1,500)
10-80-53785	Ball Hockey/Golf Tournament/Beer Festival Events	-
10-80-53830	Other Revenues	-
10-80-53850	Curling Club	(10,000)
10-80-53855	Curling Club Reserve Contribution	
10-80-53856	Donations	(200)
10-80-53786	Bar Revenue-Sportsplex	(10,000)
10-80-54510	Transfer from Reserve-Sportsplex	
10-10-54510	Transfer from Reserve-Curling Club	
10-80-53840	Municipal taxation allotment	
	Total Sportsplex Revenues	(99,200)
	Planning & Economic Development	
10-70-58000	Planning Fees	(15,000)
10-70-68110	transfer from Welcome Signs Reserve	
	total Planning & Economic Development	(15,000)
	TOTAL REVENUES	(8,011,275)
	EXPENSES	2021 Budget
	General Government	
10-10-61000	Council Salaries	40,000
10-10-61020	Council - Other Expenses	10,000
10-10-61030	Donations	6,000
10-10-61040	Elections	1,500
10-10-61050	Advertising	7,000
10-10-61055	Grant Expenses-modernization & efficiencies	32,000
10-10-61080	Pay Equity/HR Consultant/	5,000
10-10-61500	Administration Salaries	355,000
10-10-61510	Admin-Benefits	30,000
10-10-61520	Admin-RRSP/OMERS	40,000
10-10-61530	Admin-Convention, Training	2,500
10-10-61540	Admin-Office Supplies, Copies	20,000
10-10-61545	Marriage Licencing & Officiating Exp.	1,200
10-10-61550	Admin-Telephones, cells, internet	6,000
10-10-61560	Admin-Audit & Legal	20,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-10-61570	Admin-Computers	70,000
10-10-61580	Admin-Asset Management Program	25,000
10-10-61590	Admin - Web Page/Community Channel	5,000
10-10-61600	Admin-Postage/Courier/Advertising	25,000
10-10-61610	Admin-Heat & Hydro	8,000
10-10-61640	Admin-Office & Equipment Maint	10,000
10-10-61650	Admin-Office Insurance - Building	8,000
10-10-61660	Admin-Bank Charges & Interest	15,000
10-10-61670	Admin-Financial - Taxes Written Off	20,000
10-10-61675	uncollectable debt	2,000
10-10-61680	Admin-Office Capital	16,000
10-10-61690	MPAC	54,955
10-10-61700	Transfer to Reserve - 250 Clark	
10-10-61710	Transfer to Reserve-General Funds	130,000
10-10-61720	Admin - Public Relations/transfer of excess to reserv	
10-10-61730	Memberships & Association Dues	4,000
10-10-61750	Capital- Development misc. Fairview	-
	Total General Government	969,155
	250 Clark - new Accounts	
10-12-61500	250 Clark-Labour	31,000
10-12-61525	250 Clark-Janitorial Expense	20,000
10-12-61641	250 Clark-Building Maintenance	25,000
10-12-61650	250 Clark-Insurance	18,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-12-61680	250 Clark-Building Capital	10,000
10-12-61700	250 Clark-transfer to Reserves	
10-12-61753	250 Clark-Utilities	26,000
10-12-61754	250 Clark- Program Expenses	7,500
10-12-61755	250 Clark-Sponsored Program Expenses	5,000
10-12-61756	250 Clark-Loan Payments	132,962
10-12-61757	Fitness Centre @250 Clark expense	8,000
10-12-61758	Fitness Centre @250 Clark-equipment capital	2,000
10-12-67510	GAP Program Labour	15,000
10-12-67520	GAP Program Expense	6,000
	Total 250 Clark Expenses	306,462
	Protection to Persons & Property	
	Fire Protection	
10-15-62000	Fire Dept. - Answering Service	4,000
10-15-62010	Fire Dept.- Maintenance	10,000
10-15-62020	Fire Department - Operations	62,000
10-15-62030	Fire Dept. - Trucks	21,000
10-15-62040	Fire Dept. - Equipment	20,000
10-15-62050	Fire Dept.- Gratuity/Wardens	45,000
10-15-62061	Fire Dept- Health & Safety	6,900
10-15-62060	Fire Prevention	3,000
10-15-61500	Fire Prevention & Chief-Salaries	92,000
10-15-62064	Fire hydrants & maintenance & water usage	15,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-15-62070	Capital - Fire Equipment	160,000
	Capital- Fire Buildings	
10-15-62072	Fire Hall Loan Payment	75,103
10-15-62080	Fire Dept.- Transfer to Reserve/loan payments	18,000
	Total Fire Protection	532,003
	Policing	
10-50-62500	Policing - OPP	564,745
10-50-62510	Police Services Board	2,000
	Total Policing	566,745
	Emergency Planning/By-Law Enforcement	
10-50-62555	911 and Signage	1,000
10-50-62550	Emergency Planning	2,500
10-50-62560	Emergency Management- CEMC	35,000
10-50-62565	Accessibility	3,500
10-50-62580	By-Law Enforcement Officer/Prop Stds-wsib,etc wag	25,000
10-50-62585	BYLAW/PROPERTY STANDARDS EXPENSE	163,500
10-50-62600	Animal Control / Vet. Association	9,000
10-50-62720	Health & Safety	6,000
	total Emergency planning & By-law enforcement	245,500
	Building	
10-45-62700	Building Inspector	121,000
10-45-62710	Building Inspector - Matt/Supplies	5,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-45-62715	CBO/Bylaw/Propstds vehicle exp	2,500
	Total Building	128,500
	PUBLIC WORKS	
	Street Lights	
10-20-63000	Street Lighting-Labour/Cont.Serv.	38,062
10-20-63010	Street Lighting - Mat/Supplies	18,000
10-20-63020	Street Lighting - Power	15,000
10-20-63025	Transfer to Street Light Reserves	
	total Street Lights	71,062
	Public Works Administration	
10-20-63040	Public Works - Training & Development	10,000
10-20-63050	Public Works - Labour Expenses	345,000
10-20-63060	Public Works - Mat/Supplies	55,000
10-20-63062	Public Works Buildings Utilities	14,000
10-20-63065	Public Works Admin. Mat/Supplies	6,000
10-20-63070	Public Works-Health and Safety supplies	3,000
10-20-63080	Public Works - 5 Year Study	15,938
	total Public Works Administration	448,938
	Sidewalks	
10-20-63100	Sidewalks - Labour	5,000
10-20-63110	Sidewalks - Mat/Supplies	15,000
	total Sidewalks	20,000
	Bridges & Culverts	
10-20-63200	Bridges & Culverts - Labour	13,000
10-20-63210	Bridges & Culverts - Mat/Supplies	20,000
10-20-63220	Brushing - Labour	20,000
10-20-63230	Brushing - Materials/Supplies	15,000
10-20-63240	Capital- Bridges & Culverts	45,000
	total Bridges & Culverts	113,000
	Roadside Maintenance	
10-20-63260	Roadside Maintenance - Labour	15,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-20-63270	Roadside Maintenance - Mat/Supplies	40,000
	total Roadside Maintenance	55,000
	Hardtop Maintenance	
10-20-63310	Hardtop Maintenance - Labour	10,000
10-20-63320	Hardtop Maintenance - Mat/Supplies	47,000
	total Hardtop Maintenance	57,000
	Loose Top Maintenance	
10-20-63360	Loose Top Maintenance - Labour	30,000
10-20-63370	Loose Top Maintenance-Mat/Supplies	255,000
	total Loose Top Maintenance	285,000
	Winter Control	
10-20-63410	Winter Control - Labour	90,000
10-20-63420	Winter Control - Mat/Supplies	75,000
	total Winter Control	165,000
	Safety Devices/CN Crossings	
10-20-63460	Safety Devices/CN - Labour	3,000
10-20-63470	Safety Devices/CN - Mat/Supplies	75,000
	total Safety Devices/CN Crossings	78,000
	Equipment	
10-20-63510	2011 Freightliner - Labour	4,000
10-20-63520	2011 Freightliner - Mat/Supplies	22,000
10-20-63530	2015 GMC 4X4 Truck-labour	1,500
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	7,500
10-20-63550	2013 Freightliner Truck - Labour	6,000
10-20-63560	2013 Freightliner Truck - Mat/Supp	26,000
10-20-63570	2019 3/4 Ton GMC - labour	250
10-20-63580	2019 3/4 ton GMC-Mat/supp	5,000
10-20-63590	2015 GMC Truck - Labour	750
10-20-63600	2015 GMC Truck - Mat/Supp	5,000
10-20-63625	Backhoe-CAT 420 -labour	750
10-20-63626	Backhoe-CAT 420-material/supplies	7,500
10-20-63630	96 Backhoe - Labour	750
10-20-63640	96 Backhoe - Materials/Supplies	10,000
10-20-63650	99 Grader Champion - Labour	5,000
10-20-63660	99 Grader Champion - Mat/Supplies	35,000
10-20-63670	Float - Labour	-
10-20-63680	Float - Materials/Supplies	-
10-20-63690	Steamer - Labour	150

ACCOUNT #'S	ACCOUNT	2021 Budget
10-20-63700	Steamer - Materials/Supplies	500
10-20-63710	Trackless Kubota - sidewalk sander - Labour	2,000
10-20-63720	Trackless - sidewalk sander- Mat/Supplies	5,000
10-20-63730	Lawn Equipment - Labour	1,000
10-20-63740	Lawn Equipment - Material/Supplies	4,000
10-20-63750	Other Equipment - Labour	1,000
10-20-63760	Other Equipment - Mat/Supplies	1,000
10-20-63770	2014 Freightliner - Labour	5,500
10-20-63780	2014 Freightliner - Mat/Supplies	28,000
	total Equipment	185,150
	Downtown-B.I.A.	
10-20-63810	Downtown - Labour	2,000
10-20-63820	Downtown - Materials/Supplies	5,000
	total Downtown- B.I.A.	7,000
	Capital	
10-20-63790	Equipment - Capital Purchases	10,000
10-20-63800	2019 Chev Silverado loan principal	14,000
10-20-63805	2019 Chev Silverado loan interest	1,450
10-20-63850	Capital - Labour	
10-20-63860	Capital - Materials/Supplies	1,466,300
10-20-63870	Transfer for Infrastructure Reserve	-
10-20-63880	Transfer to Reserve - Public Works Capital Equipme	-
10-20-63890	Capital	12,000
10-20-63895	Capital-Gas Tax Projects	425,000
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	4,500
	Total Capital	1,933,250
	Crossing Guard	
10-50-63900	Crossing Guard - Labour / Benefits	5,000
10-50-63910	Crossing Guards - Mat/Supplies	-

ACCOUNT #S	ACCOUNT	2021 Budget
	total Crossing Guard	5,000
	ENVIRONMENTAL SERVICES	
	Conservation Authority	
10-50-64730	NB Mattawa Conservation Levy	360
10-50-64740	Source Protection Plan	
	total Conservation Authority	360
	Garbage Collection	
10-25-64800	Garbage Collection - Labour	70,000
10-25-64810	Garbage Collection - Mat/Supplies	2,000
10-25-64830	Garbage Vehicle Expense	31,000
10-25-64840	Garbage - Capital	105,000
10-25-64850	Garbage - Transfer to Reserve	-
	total Garbage Collection	208,000
	Landfill Site	
10-25-64860	Landfill-building & capital	40,000
10-25-64900	Landfill Site - Labour	56,000
10-25-64910	Landfill Site - Material/Supplies	36,000
10-25-64920	Landfill Site Equipment Expenses	31,200
10-20-63610	710 Backhoe - Labour	1,000
10-20-63620	710 Backhoe - Material/Supplies	12,500
10-25-64930	Hazardous Waste	3,000
10-25-64940	Recycling Program	105,000
10-25-64950	Landfill - Accrued Closure Costs	1,000
10-25-64960	Landfill Site C of A Amendment	-
10-25-64965	Landfill site Maintenance as per C of A	74,000
10-25-64970	Landfill Site-Transfer to Reserve	-
	Total Landfill Site	359,700
	Health Services	
10-60-65000	Health Unit	106,861
	total Health Services	106,861
	Cemetery	
10-85-65100	Cemetery -Service Labour-Interment	15,000
10-85-65110	Cemetery - Service Materials-Interment	1,000
10-85-65120	Cemetery- Maintenance Labour	7,000
10-85-65130	Cemetery- Maintenance Material	5,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-85-65140	Cemetery - Transfer to Reserve	-
10-85-65150	Cemetery - Capital	-
10-85-65155	Cemetery-Vault	400
10-85-65160	Cemetery - Admin	4,000
	total Cemetery	32,400
	Ambulance	
10-60-65220	Land - Ambulance	103,259
	total Ambulance	103,259
	Medical Centre/Health Centres	
10-70-68045	Medical Centre -Powassan Town Square	78,000
10-60-65350	NORTH BAY REGIONAL HEALTH CENTRE	37,359
10-60-65360	Sudbury Health Center	1,392
	total Medical Centre/Health Centres	116,751
	Social Services	
10-60-66100	District Social Services DSSAB	144,235
10-60-66200	Eastholme - Levy	122,906
	total Social Services	267,141
	RECREATION	
	Parks	
10-55-67000	Parks - Labour	14,000
10-55-67005	Playground Inspection Expense	500
10-55-67010	Parks - Material/Supplies	10,000
10-55-67020	Parks - Canada Day	2,000
10-55-67030	playground equipment	3,000
	total Parks	29,500
	Pool	
10-55-67100	Pool - Labour	35,000
10-55-67110	Pool - Material and Supplies	16,000
10-55-67112	Pool Utilities	8,000
10-55-67115	Pool Chemicals	8,000
	total Pool	67,000
	Outdoor Rink/Beach/SHCC	
10-55-67200	Outdoor Rink - Labour	500
10-55-67210	Outdoor Rink - Materials/Supplies	500
10-55-67300	Beach - Labour	1,000
10-55-67310	Beach - Material/Supplies	1,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-55-67400	S.H.C.C. - Labour	1,000
10-55-67410	S.H.C.C. Materials/Supplies	5,000
	total Outdoor Rink/Beach/SHCC	9,000
	Recreation Administration	
10-55-67500	Recreation - Fund Raising	800
10-55-67600	Recreation - Admin - Labour	25,000
10-55-67610	Recreation - General Exp.- Mat/Supplies	1,000
10-55-67620	Recreation - Transfer to Reserve	-
10-55-67640	Recreation - Members Travel Expense	-
10-55-67650	Recreation Buildings. - Repair & Maint	3,000
10-55-67900	Recreation-Major Projects	25,000
10-55-67920	Recreation-Activities Expenses	2,000
	total Recreation Administration	56,800
	Recreation Facilities/Library	
10-65-66030	TC Seniors Hall -	4,000
10-80-67700	Sportsplex- taxation allotment	
10-75-67730	T.C.C.C. Taxation allotment	
10-10-61055	Maple Syrup Festival expenses	-
10-65-67800	Library Levy	101,350
10-65-67680	Legion Building Labour/Mat/Supplies	30,000
10-65-61725	Municipal Logo Merchandise expense	500
	total Recreation Facilities/Library	135,850
	TROUT CREEK COMMUNITY CENTRE EXPENSES	
	TCCC Salary & Benefits	
10-75-61500	TCCC Salaries	78,000
10-75-61510	TCCC Benefits	11,000
10-75-61516	Bar & Catering Labour tccc	7,500
	Total Salaries & Benefits	96,500
	Operations TCCC	
10-75-61800	Supplies	5,000
10-75-61820	Maintenance	20,000
10-75-61610	Hydro	23,000
10-75-61620	Natural Gas	4,000
10-75-61550	Telephone	2,100
10-75-61560	Audit & Legal	1,850

ACCOUNT #'S	ACCOUNT	2021 Budget
10-75-61650	TCCC Insurance	11,000
10-75-61830	Carnival	-
10-75-61840	Socials Expense - Spring	5,000
10-75-61850	Canteen Expenses	500
10-75-61860	Kitchen/catering supplies-upstairs	1,000
10-75-61865	Bar Expenses	10,000
10-75-61870	Fees	2,500
	Total Operations TCCC	85,950
	Capital TCCC	
10-75-61880	Capital TCCC	50,000
10-75-61883	RINC Project-Loan Principal Expense	21,000
10-75-61884	RINC Project-Loan Interest Expense	2,200
10-75-61890	Transfer to TCCC Reserve	-
10-75-99999	Surplus/Deficit TCCC	
	Total Capital TCCC	73,200
	Total TCCC Expenses	255,650
	SPORTSPLEX EXPENSES	
	Salaries & Benefits	
10-80-61500	Salaries	110,000
10-80-61510	Benefits	8,000
10-80-61515	Sportsplex Bar Labour/Exp	5,000
10-80-61500	Accrued Overtime	-
10-80-61910	Clothing Allowance	1,000
	Total Salaries & Benefits	124,000
	Operations	
10-80-61610	Hydro	75,000
10-80-61620	Heat-Natural Gas	15,000
10-80-61630	Heat-Oil	-
10-80-61920	Water and Sewer	10,000
	Total Operations	100,000
	Equipment	
10-80-61930	Zamboni-Repairs & Maintenance	7,000
10-80-61940	Equipment Repairs and Maintenance	15,000
10-80-61945	Equipment Supplies	3,000
	Total Equipment	25,000
	Building	
10-80-61950	Building-Repairs and Maintenance	25,000
10-80-61951	COVID 19 Expenses	5,000
10-80-61960	Building-supplies	5,000

ACCOUNT #'S	ACCOUNT	2021 Budget
10-80-61650	Insurance	18,000
10-80-61970	Mat Rentals	500
10-80-61680	Building Capital Improvements	
	Total Building	53,500
	Bar -Alcohol Expenses	
10-80-61982	Bar supplies /expenses	8,000
		8,000
	Administration	
10-80-61550	Telephone	1,300
10-80-61555	Office Expenses	9,000
10-80-61560	Audit and Legal	2,000
10-80-61980	Administration-office staff	2,000
10-80-61983	Sportsplex Fundraising Expense	-
10-80-61985	Staff training	2,000
10-80-61990	zamboni/dehumidifier loan payments	12,000
10-80-61883	Construction Loan Principal payments	83,000
10-80-61884	Construction Loan Interest payments	9,500
	Total Administration	120,800
	Sportsplex Capital	
10-80-61880	Capital	-
10-80-61885	Capital-& Grant Expenses	
10-80-61995	Transfer to Reserves	
10-80-99999	Surplus/Deficit Account	18,820
	Total Sportsplex Capital	18,820
	TOTAL SPORTSPLEX EXPENSES	450,120
	Planning & Economic Development	
10-70-68000	Planning & Development - Labour	20,000
10-70-68005	Planning Consultants	15,000
10-70-68010	Planning & Development - Mat/Supp	15,000
10-70-68020	Green Plan	250
10-70-68040	Economic Development	12,500
10-70-68050	Economic Development Position	10,000
	transfer from Sign reserve	-
10-70-68140	Strategic Plan & Signs	-
	total Planning & Economic Development	72,750

ACCOUNT #'S	ACCOUNT	2021 Budget
	B.I.A./Tile Drainage/Misc.finance accounts	
10-10-68400	B.I.A. - Labour	
10-10-68410	B.I.A. - Material/Supplies	10,000
	Surplus/Deficit Account less adjustments per audit	(441,632)
	total B.I.A./Tile Drainage/Misc.finance accounts	(431,632)
	TOTAL EXPENSES	8,011,274
	TOTAL REVENUES	(8,011,275)
	GRAND TOTAL (REVENUES LESS EXPENSES)	(0)
	(Surplus)/Deficit	

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-16

Being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2021.

WHEREAS the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2021.

General Purposes \$ 3,451,995

Education \$ 759,571

WHEREAS Section 312 of the Municipal Act, 2001, .S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

WHEREAS Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 30th day of July, 2021 and the balance of the final levy shall become due and payable on the 30th of September, 2021.

Non payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2021, interest will be added at a rate of 1.25 percent per month for each month of default.

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-3

3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

Class	General	Education
Residential/Farm	.01013123	.00153000
Multi-Residential	.01989904	.00153000
New Multi-Residential	.01013123	.00153000
Commercial Occupied	.01473481	.00880000
Commercial Vacant Units	.01031437	.00880000
Commercial Vacant Land	.01031437	.00880000
Comm.New Construction	.01473481	.00880000
Industrial Occupied	.01773035	.00880000
Industrial Vacant Excess Land	.01152473	.00880000
Industrial-New Construction	.01773035	.00880000
Large Industrial	.02259683	.00880000
Large Industrial excess land	.01468794	.00880000
Pipelines	.01051010	.00753775
Farmland	.00253281	.00038250
Managed Forests	.00253281	.00038250
Landfills	.02179417	.00880000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario P0H 1Z0 or; through tele-banking services at any major financial institute.

7. That this by-law shall become in affect upon its adoption.

READ a **FIRST** and **SECOND** time May 18, 2021.

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on
May 18, 2021.

Mayor

CAO/Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-17

Being a By-law to adopt the water and wastewater budgets for 2021

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2021 Water and Wastewater Budgets (Appendix "A") be adopted.

READ a FIRST and SECOND time and READ a THIRD and FINAL time, and considered passed as such in open Council on May 18, 2021.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-4

Water & Sewer Budget 2021

	Sewer - Revenue	2021 Budget	
10-40-56050	Residential Sewer	190,051.27	2 % increase
10-40-56060	Commercial Sewer Rates		
10-40-56070	Sewer Sales	5,000.00	new connections
10-40-56080	Sewer Penalties	2,000.00	
10-40-56090	Sewer Transfer from Reserve	32,731.81	
10-40-56065	Grant-CWWF		
	Total Sewer Revenue	229,783.08	
	Sewer - Expenses	2021 Budget	
10-40-64000	Admin - Labour	10,000.00	
10-40-64010	Admin Material and Supplies	7,000.00	includes insurance
10-40-64020	Transfer to Reserves		
10-40-64030	Personnel Training	1,000.00	
10-40-64040	Consulting Fees		
10-40-64100	Pumphouse Labour	1,500.00	
10-40-64110	Pumphouse Material and Supplies	5,000.00	
10-40-64120	OCWA	65,000.00	
10-40-64130	Distribution Labour	12,000.00	
10-40-64140	Distribution Material and Supplies	25,000.00	\$2,182.74 in camera costs in 2020
10-40-64320	Special Projects	1,000.00	Flush & camera Lines
	OCWA SWISSA report 2008		
	Infiltration improvement		
10-40-64300	Capital Labour	7,500.00	
10-40-64310	Capital Material and Supplies	60,000.00	\$50,000 sanitary line at China Garden, \$10,000 for paving,
	Class EA Engineering		
10-40-64350	Loan Payment Interest	5,802.03	done in 2025
10-40-64355	Loan Payment Principal	28,981.05	
	Total Sewer Expenses	229,783.08	

	Water - Revenue		2021 Budget	
10-30-56005	Residential Water Rates		422,709.94	2% incr from last yr budget
10-30-56010	Commercial Water Rates			
10-30-56020	Connection Fees		3,000.00	
10-30-56030	Transfer From Reserves		7,422.42	
10-30-56040	Penalties		3,000.00	
	Water Revenue		436,132.36	
	Total Water and Sewer Revenue		665,915.44	
	Water - Expenses		2021 Budget	
10-30-64400	Admin - Labour		22,000.00	
10-30-64410	Admin Material and Supplies		10,500.00	includes insurance
10-30-64430	Transfer to Reserves		-	
10-30-64440	Personnel Training		5,000.00	
10-30-64450	contingency Reserve Transfer		5,500.00	
10-30-64460	Consulting Fees		-	
10-30-64500	Pumphouse Labour		5,000.00	
10-30-64510	Pumphouse Material and Supplies		35,000.00	
10-30-64520	Distribution Labour		15,000.00	
10-30-64530	Distribution Materials and Supplies		20,000.00	
10-30-64720	OCWA Agency Operations		114,000.00	
10-30-64550	MOE Regulation Lead Testing			
	OCWA - SWISSA update 2010.			
10-30-64710	Capital Labour		3,000.00	

10-30-64715	Capital Material and Supplies		well sensor, flow meter, chlorine pump, programming and pipe repairs- ocwa + \$15,000 for road repairs due to water works
10-30-64740	Capital Material and Supplies	52,000.00	
10-30-64750	Meter Capital Expenditure	10,000.00	purchase 20-30 new water meters
10-30-64760	Loan Payment Interest	23,208.14	
10-30-64765	Loan Payment Principal	115,924.22	2025 last year
	Total Water Expenses	436,132.36	

Total water and Sewer Expenses

Total water and Sewer Revenues

665,915.44

665,915.44

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-18

Being a by-law to adopt the water and wastewater Rate and Fee Schedule for 2021

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2021 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

READ a FIRST and SECOND time ,

READ a THIRD and FINAL time and considered passed as such in open Council this, the 18th day May, 2021.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-5.

Water & Wastewater SCHEDULE A – Rates & Fee

By-law 2021-18

New / Replacement Meters & Services

Size of service meter	Cost \$
Up to 20mm	\$320.00
25mm	\$422.00
Large Meters greater than 25 mm -meter cost plus 20% for extra parts & installation cost	Cost plus 20%

Consumptive and Fixed Monthly Charges

Fixed Monthly Charge Based on Meter Size

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	22.81
20	0.75	22.81
25	1	22.81
40	1.5	29.39
50	2	47.32
75	3	114.18
100	4	179.45

Consumptive Rates - Water

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered	2.98
Multi-family metered	2.98
Industrial/Commercial/Institutional	2.98

Consumptive Rates –Wastewater (Sewer) Surcharge

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered – 66.7% of Water Rate	1.99
Multi-family metered – 66.7% of Water Rate	1.99
Industrial/Commercial/Institutional – 66.7% of Water Rate	1.99

Flat Rate or Temporary Water Rate

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	123.90
Residential flat rate (refuse to meter) - Monthly	370.06
Construction/Temporary water rate (\$/30-days)	123.90
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

Penalties & Offences

Offence Penalties

Offence	Specified Penalty
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

Others

Offence	Specified Penalty
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

Single-tier/County/Region's purposes
(Capital Work(s) Rate Offer Borrowing By-law – Long-term – w/o FA)

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NUMBER 2021-19

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN (THE "MUNICIPALITY"); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**") authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A", subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit**"), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	10-6

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule "B" hereto and forming part of this By-law (the "**Application**");

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the "**Rate Offer Letter Agreement**");

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the CAO/Clerk-Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of \$1,485,000, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and the CAO/Clerk-Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the CAO/Clerk-Treasurer are hereby authorized to long-term borrow for the

Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
6.
 - (a) The Mayor and the CAO/Clerk-Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, and one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 18th day of May, A.D. 2021.

Peter McIsaac,
Mayor

Maureen Lang
CAO/Clerk-Treasurer

Schedule "A"
to By-Law Number 2021-19
(Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
2021-19	Misc. Municipal Infrastructure	\$1,485,000	\$1,485,000

Schedule "B"
to By-Law Number 2021-19

Please insert the OILC Application into Schedule "B".

Webloans Loan Application Details

FA Number

1615

Application for

Powassan, The Corporation of The Municipality of

Projects

ID	SIT Project		Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
	ID	Project Name				
1555	1	Powassan Road Projects	01/02/2017	12/31/2021	\$662,260.00	662,260.00
1556	2	Powassan Recreational Projects	01/02/2017	12/31/2021	\$145,585.00	145,585.00
1557	3	250 Clark and Fire Hall Projects	01/02/2017	04/30/2021	\$629,492.00	629,492.00
1558	4	Powassan Union Cemetery Vault	04/03/2017	11/30/2017	\$46,953.37	46,953.37

Details of Project Powassan Road Projects**Project Category**

Municipal Roads Infrastructure

**Project Name**

Powassan Road Projects

Construction/Purchase Start

01/02/2017

Construction/Purchase End

12/31/2021

Energy Conservation

☐

Project Address 1

250 Clark Street

Project Address 2

PO Box 250

City / Town

Powassan

Province

ON

Postal Code

P0H 1Z0

Description

We would like to finance road work that we have completed since 2017 (unfinanced items) and projects we plan to complete by the end of 2021. We resurfaced with asphalt some street sections in Powassan including Main Street, Clark Street, King Street. We installed and are about to install Signal Arms at two locations at CN Railway crossings. Maple Hill Road flood mitigation project- building up of the roadway due to the "South River" overflowing and taking out the road and flooding a number of homes badly. The purchase and installation of culverts at various locations of our road infrastructure..

Comments and/or Special Requests

Project Life Span (Years)

25

Project Financial Information

Project Cost (A)

\$662,260.00

Other Project Funding / Financing (B):

Other Project Funding/Financing Total (B)

\$0.00

OILC Loan Amount (A-B)

\$662,260.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
06/01/2021	\$662,260.00	15	Amortizing
Long-term Borrowing Total			
			\$662,260.00

Details of Project Powassan Recreational Projects**Project Category**

Recreation Infrastructure

Work Type

Muni Indoor & Outdoor Cap Infr

Project Name

Powassan Recreational Projects

Construction/Purchase Start

01/02/2017

Construction/Purchase End

12/31/2021

Energy Conservation
☐
Project Address 1

250 Clark Street

Project Address 2

PO Box 250

City / Town

Powassan

Province

ON

Postal Code

P0H 1Z0

Description

We did structural improvements to our Sportsplex Arena and hall, Trout Creek Community Centre and the Legion building (we own). The Sportsplex had roof repairs completed. The Trout Creek Community Centre also had roof repairs completed. The Legion building had to have two furnaces replaced and the floor for the hall redone, other structure issues completed- ceiling in large hall. We installed outdoor park lights at the Powassan and Trout Creek ball fields. The Fitness Centre @250 Clark (our community hub building) had equipment, electrical and plumbing and air conditioning done so we could open this as a business component of 250 Clark (our Community Hub).

Comments and/or Special Requests**Project Life Span (Years)**

15

Project Financial Information**Project Cost (A)**

\$145,585.00

Other Project Funding / Financing (B):**Other Project Funding/Financing Total (B)**

\$0.00

OILC Loan Amount (A-B)

\$145,585.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
06/01/2021	\$145,585.00	15	Amortizing

Long-term Borrowing Total

\$145,585.00

Details of Project 250 Clark and Fire Hall Projects

Project Category

Municipal Other Infrastructure

**Work Type**

Administration

**Project Name**

250 Clark and Fire Hall Projects

Construction/Purchase Start

01/02/2017

Construction/Purchase End

04/30/2021

Energy Conservation**Project Address 1**

250 Clark Street

Project Address 2

PO Box 250

City / Town

Powassan

Province

ON

Postal Code

P0H 1Z0

Description

We would like to finance the rest of our renovations and additions done to 250 Clark electrical, plumbing, roofing, drainage, parking lot, large sign, entrance renovation. We also will include the holdback and final costs of the Fire Hall construction that would have been part of our other OSIFA Loan but was missed. - Domm Contruction was our contractor.

Comments and/or Special Requests**Project Life Span (Years)**

25

Project Financial Information**Project Cost (A)**

\$629,492.00

Other Project Funding / Financing (B):**Other Project Funding/Financing Total (B)**

\$0.00

OILC Loan Amount (A-B)

\$629,492.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
06/01/2021	\$629,492.00	15	Amortizing
Long-term Borrowing Total			
			\$629,492.00

Details of Project Powassan Union Cemetery Vault**Project Category**

Municipal Other Infrastructure

Work Type

Others

Other Description

Powassan Union Cemetery Vault - building

Project Name

Powassan Union Cemetery Vault

Construction/Purchase Start

04/03/2017

Construction/Purchase End

11/30/2017

Energy Conservation☐**Project Address 1**

371 Highway 534

Project Address 2**City / Town**

Powassan

Province

Ontario

Postal Code

P0H 1Z0

Description

We built a new building to serve as a vault for winter storage of caskets waiting for spring burials in our cemeteries. The old vault was demolished on it's location and this new one was constructed at a different location on the property.

Comments and/or Special Requests**Project Life Span (Years)**

50

Project Financial Information**Project Cost (A)**

\$46,953.37

Other Project Funding / Financing (B):**Other Project Funding/Financing Total (B)**

\$0.00

OILC Loan Amount (A-B)

\$46,953.37

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
05/21/2021	\$46,953.37	15	Amortizing

Long-term Borrowing Total

\$46,953.37

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☒ Yes ☐ No

Loan Purpose	Initial Amount Borrowed	Outstanding Amount	Annual Interest Rate	Date Borrowed	Maturity Year	Summary Pledges	Payment Plan	Payment Amount	Payment Frequency
Equipment purchase	\$98,808.32	\$98,808.32	2.4500	05/04/2021	2026		Blended	\$1,646.81	Monthly

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Equipment loan for a Garbage Compactor- Scotiabank- \$98,808.32 to be paid back over 5 years. Loan taken on

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

no

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation

100.00

User Fees

0.00

Service Charges

0.00

Development Charges

0.00

Connection Fees

0.00

Repayment Subsidies

0.00

Other

Total

100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

This site is maintained by Infrastructure Ontario, a Government of Ontario crown agency.

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THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-20

BEING A BY-LAW TO ENACT RULES AND REGULATIONS FOR THE SUPPLY OF
POTABLE WATER BY THE MUNICIPALITY TO ITS RESIDENTS, INCLUDING
PENALTIES FOR OFFENCES

WHEREAS The Municipality of Powassan is a municipality in the Province of Ontario and the *Municipal Act, 2001* authorizes a municipality to operate a water system as a public utility for the purpose of supplying and distributing water to residents, industrial and commercial users, for fire protection, and to all other Owners in The Municipality of Powassan;

AND WHEREAS The Municipality will collect water consumption information from all metered accounts for water billing purposes, thru a mobile radio frequency reading system, as part of a Universal Water Metering Strategy;

AND WHEREAS Part 7 (Plumbing) of the *Ontario Building Code*, O. Reg. 350/06, as amended, requires every municipality to regulate the connection of individual water services to a municipal potable water works;

AND WHEREAS The Municipality deems it necessary to confirm the mandatory use and installation of water meters in the Municipality that are connected to the municipal water service;

AND WHEREAS section 80.(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may, at reasonable times, enter on land to which it supplies a public utility, to inspect, install, repair, replace or alter a public utility meter;

AND WHEREAS section 80. (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that if either an Owner discontinues the use of a public utility on land or a municipality lawfully decides to cease supplying the public utility to land, the municipality may enter on the land, to shut off the supply of the public utility, or to remove any property of the municipality, or to determine whether the public utility has been or is being unlawfully used;

AND WHEREAS The Municipality passed a By-Law for the installation and access to water meters and related appurtenances, including penalties for offences as part of the Universal Water Metering Strategy;

AND WHEREAS sections 9, 10, and 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws imposing fees or charges for services or activities provided or done by the municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan, in the Province of Ontario, enacts as follows:

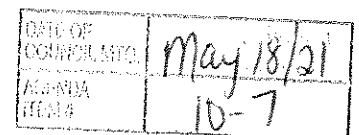
- 1) That by-law 2015-13 be rescinded
- 2) That the Policy provisions attached hereto are hereby approved
- 3) That the Rates and Fees are passed by separate bylaw.
- 4) That this by-law shall come into effect upon its adoption.

Considered read a FIRST and SECOND time May 18, 2021

Read a THIRD and final time and adopted June 1, 2021

Peter McIsaac, Mayor

Maureen Lang, CAO/Clerk-Treasurer



1 DEFINITIONS

In this By-law:

“Building” means a structure supplied with potable water by the Municipality;

“Council” shall mean the Council of the Corporation of the Municipality of Powassan;

“Consumer” shall mean the owner or occupant of property which is serviced by, connected to, and takes water from the Municipality’s water works;

“Contractor” shall mean a person, partnership, or corporation who or which has been retained to undertake the execution of work commissioned by the Municipality to install and/or maintain water meters and other appurtenances.

“Municipality” means The Corporation of the Municipality of Powassan.

“Curb Stop” shall mean the on/off valve on the Municipality’s water service pipe located on or about the boundary line between private property and the municipal road allowance;

“Equipment” means all equipment such as transmitter, AMR equipment, and any good required for the Universal Metering Program.

“Duplex” shall mean a residential building containing two separate living units with each served by an individual water service connection from the Municipality’s water works;

“Inspector” means the Chief Building Official or Building Inspector of the Municipality and may also include the Public Works Engineer or Foreman and a By-Law Enforcement Officer;

“Main shut-off valve” means the first isolation located on the plumbing system just within a premises and be equivalent to the definition provided for a “Building Control and Shut-off Valve” as described in Section 7.6.1.3. of the 2006 Ontario Code and Guide for Plumbing.

“Meter” means the water meter, metering equipment, register and radio frequency transmitter unit installed and owned by the Municipality to measure the quantity of water used by an owner;

“Meter pit” means any exterior chamber or pit approved by the Municipality for the purpose of containing a water meter and related appurtenances;

“Multi-family residential” means a single building containing two or more single family units, including apartment buildings, which is serviced by, connected to, and takes water from the Municipality’s water works;

“Owner” shall include any consumer, occupant, person or of any firm or Municipality who is the registered owner of the property under consideration or any agent thereof, a person entitled to a limited estate in land, a trustee in whom land is vested, a committee of the estate of a mentally incompetent person, an executor, an administrator and a guardian of the said property which is serviced by, connected to, and takes water from the Municipality’s water works;

“Person” means an individual, body corporate, partnership and any other group or association of individuals carrying on business or operating under a name other than those of the individual comprising such group or association;

“Potable water” means water that is fit for human consumption;

“Premises” means the property being supplied or to be supplied with water;

“Private water service” means the pipes and fixtures used for the purpose of supplying any building with water from the Municipality’s water works that is located between the street line in front of or abutting the premises so supplied and the building on the abutting premises;

“Service pipe” means the pipe connecting a water main to a building or structure not owned by the Municipality;

“Single family residential” means any detached, semi-detached or row housing that is serviced by a single water service connection servicing each premise unit.

“Water main” shall mean the pipe used to distribute water and owned by the Municipality, which generally located on or about a road allowance or municipal easement;

“Water service connection” means the pipes and fixtures used for the purpose of supplying any premises with water from the Municipality’s water works that is located between the Municipality’s water main in the street and the street property line abutting the premises so supplied.

2 GENERAL PROVISIONS

- 2.1. Only one (1) meter shall be on a service pipe leading to any premise.
- 2.2. No two (2) separate premises shall be supplied from one (1) service. Each separate premise shall be supplied by each service pipe except for duplex, apartment or double house.
- 2.3. One (1) meter shall be placed in each single family residential, multi-family residential, commercial, industrial and institutional private water service that has a single connection to the Municipality’s water works and the plumbing shall be so arranged that all water used on such premises shall pass through such meter and the owner shall be held liable for water charges.
- 2.4. All Owners must be metered and meters installed prior to building occupancy.
- 2.5. All meters and related appurtenances supplied shall conform to the specifications of the Municipality and installed by Municipality’s authorized agent.
- 2.6. Meter location once installed by the Municipality shall not be changed by any person except with Municipality’s consent.
- 2.7. All water passing through a meter will be charged to the owner, whether used or wasted.
- 2.8. All existing and new residential, institutional, commercial and industrial water users connected to or would like to connect to the municipal waterworks system are required to install a meter for the measuring of the quantity of water used. The Municipality may refuse or discontinue supply other than by a metered service.
- 2.9. All new dwelling and businesses shall be supplied with a meter, installed and managed by the Municipality. Applicant shall ensure the new building/dwelling/property plumbing system is ready for meter installation by incorporating a “spool piece” in the absence of a meter. After the building passes inspection and prior to occupancy, the owner shall inform the Municipality in writing, in order to replace the “spool piece” with a meter.
- 2.10. The Municipality shall determine and specify the type, size and arrangement of meters.
- 2.11. Unmetered consumed water during construction phase of a building may be charged thru “construction water charge” of the owner’s account.

3 OWNERSHIP OF FACILITIES AND EQUIPMENT

- 3.1. All meters shall be owned, supplied and maintained by the Municipality unless otherwise provided in this bylaw.
- 3.2. All meters and related appurtenances remain the property of the Municipality even following installation within a premise.

4 MUNICIPALITY'S RESPONSIBILITY

- 4.1. The Municipality does not guarantee the continuous uninterrupted supply of any utility and is not liable for the stoppage of, or any damage by, water from any cause over which the Municipality has no control.
- 4.2. The Municipality reserves the right at any time without notice to shut off water supply whenever required for the maintenance or operation of the utility.
- 4.3. The Municipality reserves the right to remove the meters when necessary and replaced with another meter, if the Municipality may see fit to the conditions of the service installation. Such change shall be made in accordance with current regulations.
- 4.4. The Municipality will not supply, install, inspect or read private meters, nor will the Municipality bill consumption on private meters.

5 OWNER'S RESPONSIBILITY

- 5.1. The Owner shall maintain the meters in a dry and warm location, including providing adequate heat in the premises to prevent frost or other damage to the meter supplied hereunder.
- 5.2. The Owner shall ensure and provide convenient, safe, adequate, accessible location for the meters and its' reading devices, for inspection, repair and maintenance.
- 5.3. The Owner shall provide convenient and safe space, free of charge or rent, for the Municipality's meter, pipes and other appurtenances on their premises, and further agrees that no one who is not an employee or agent of the Municipality or otherwise lawfully entitled to do so, shall be permitted to remove, inspect or tamper with any of the Municipality's said equipment.
- 5.4. The Owner shall not remove meters from service without three (3) business days written notice from the Municipality except in case of emergency. The owners shall be responsible, once the meter is removed.
- 5.5. The Owner shall maintain the inlet valve and remote read-out of the meter, including ensuring that all valves and its accessories are accessible by maintenance.
- 5.6. The Owner shall be responsible for the repairs necessary for the service pipes and/or valves of the meters which cannot be safely removed without fear of damage to the water service pipes and/or valves.

6. WATER SERVICE APPLICATION AND LIMITATION

Application for Water Service

- 6.1 All applications for laying service pipes shall be made in writing to the Municipality.
- 6.2 Every person who discontinues the use of water supplied by the Municipality from a water main for any purpose shall continue to be liable for the rates and charges billed therefore until such time as notice in writing of such discontinuance shall have been given to the Municipality.
- 6.3 The charges payable by the Owner to the Municipality for installation of water service shall be paid in advance in such amounts as are established and amended from time to time by the Council and as shown in the current year's Rates and Fees By-Law. Additional charges will be payable by the Owner to the Municipality for:
 - 6.3.1 Repair of asphalt, concrete, macadam and grass areas, or any other appurtenances affected by the installation work;
 - 6.3.2 Rock or frost excavation;
 - 6.3.3 Temporary maintenance of repair; and,
 - 6.3.4 Installation below a depth of seven (7) feet.

- 6.4 Where Rates and Fees By-Law does not fix an installation charge expressly directed at the type or manner of service applied for, the applicant shall deposit with the Municipality a sum equal to the estimated cost of providing such service, as calculated by the Municipality, and if the actual cost exceeds such estimate, the applicant shall pay the balance before the water is turned on.
- 6.5 Any new or subsequent water meter re-connection shall require payment to the Municipality, payment of an application fee and signing of a contract for service.
- 6.6 The installation of the water service will not be scheduled and/or commence until the application and payment have been made.
- 6.7 Any Owner shall pay to the Municipality, water meter disconnection charges for discontinuing water use.

Limitations on Application

- 6.8 The Municipality has the absolute discretion to reject any application for water service which is contrary to the by-law or other applicable law.
- 6.9 Any special direction by an owner as to the location of the service pipe may be followed if such direction does not interfere with the requirements of this by-law and is approved by the Municipality.

7 SERVICE CONDITIONS

- 7.1 The Municipality shall not be obligated to provide utility services until access has been provided to the premises to enable the Municipality to install or obtain an initial meter reading for each utility service which is metered.
- 7.2 The Municipality shall not be obligated to provide utility services if access to install or obtain an initial meter reading has not been provided.
- 7.3 An applicant may not be entitled to receive utility services if the applicant is indebted or has an outstanding account to the Municipality, until satisfactory arrangements have been made with the Municipality.

8 CONSTRUCTION OF SERVICES

Extent of Work

- 8.1. No person, other than a person having a contract with the Municipality for such work, shall do any work on the municipal water system.
- 8.2. Only the Municipality shall tap the water main or supply and install the "main stop" service piping from the water main to the street line or curb stop.
- 8.3. No person shall connect a water service pipe to a water main unless such pipe is laid and equipped in accordance with the provisions of this by-law and the Plumbing Code.
- 8.4. No work shall be done by the Municipality upon any land or premises taking municipal water services except necessary for placing, repairing, removing or protecting meters.
- 8.5. The Municipality may supervise or inspect any or all work to be done beyond the property line of the road allowance or municipal easement which relates to watering service.
- 8.6. The expense of installing service pipes and fixtures for the distribution and use of water through lands and buildings shall be borne by the owners thereof.

Size and Location of Services

- 8.7. No person shall install a water service pipe to any building or land except in compliance with the Plumbing Code and this By-law except with the prior written approval by the Municipality or a design by a Professional Engineer.
- 8.8. Every person installing a water service pipe shall do the installation by way of type K soft copper pipe or polyethylene from the water main to the property line, in a trench excavated and backfilled by the Municipality or its authorized agent.

- 8.9. The diameter of the service pipe to be used in all service connections, other than connections to single detached, semi-detached, or duplex homes, shall be as determined by the Municipality, at its discretion.
- 8.10. Every person laying service pipes upon premises to which water service is supplied shall ensure that such pipes are laid at a depth of not less than six feet six inches (6'6") below the level of the surrounding ground and shall be properly protected against settlement.
- 8.11. Every person connecting water services into the building shall ensure that:
 - 8.11.1 All water services are carried into the building by water pipes of the same size and weight as those laid by the Municipality;
 - 8.11.2 Each building shall and every separate unit may have a separate service pipe with stop and drain placed immediately inside the building, well secured from frost; and
 - 8.11.3 All water service connections inside any building are wiped, jointed and graded to a stop and drain so that water shall drain when the service is closed;
- 8.12. Every owner shall keep service pipes on their property in good repair and free from frost at their own risk and expense.
- 8.13. Every owner shall promptly repair any leaks in service pipes on their property.
- 8.14. The Municipality may shut off water service where an owner fails to promptly make necessary repairs on private property, after reasonable notice.

Variations

- 8.15. Any variation from the requirements of this by-law approved by the Municipality relating to the installation and construction of a water service shall be done at the applicant's expense.

Material Specifications

- 8.16. Every plumber's work in any building supplied with water by the Municipality shall be subject to the approval of the Inspector of the Municipality.

Cross Connections

- 8.17. Where a private water system is continued in service after the installation of municipal water service, no person shall construct, attach or otherwise connect a cross connection between the private water system and the municipal service.
- 8.18. No person shall construct, attach or otherwise connect a cross connection of any kind to the municipal service without the express written consent of the Municipality.
- 8.19. Every person who wishes to undertake work on a private water system which may in any way affect the Water Works Systems of the Municipality, shall notify the Municipality, in writing, prior to undertaking such work.

9 OPERATION OF SERVICES

Curb Stops

- 9.1 No unauthorized person shall:
 - 9.1.1 turn OFF or ON any curb stop, or service pipe;
 - 9.1.2 make any connection with a water main;
 - 9.1.3 interfere with any meter or any service pipe leading to such meter whether inside or outside of the building;
 - 9.1.4 interfere with a water service in, on or under any street; or
 - 9.1.5 Alter any curb stop.
- 9.2 Every person who vacates any premises supplied with water from the municipal water system, or wishes to discontinue water services, shall give notice thereof to the Municipality, and be responsible for water rates until such notice is given.

- 9.3 The Municipality shall not turn water on again until notified of the name of the person responsible for water rates and all rates or charges in arrears have been paid.

Frozen Services

- 9.4 In the event that a water service becomes frozen, the Municipality will determine which section of the service is frozen and, where the water is frozen on the municipal side of the curb stop at the property line the Municipality will thaw the service.

Residents that are authorized and required to leave their water running due to possible freezing or chlorine residual requirements shall be adjusted for billing purposes as follows:

- 9.4.1 Once summer usage history of the previous year has been determined, those residents running water to prevent freezing or chlorine residual requirements will be charged the average of their summer months usage for the period they were requested in writing to run water steadily.
- 9.4.2 Homeowners are encouraged to remedy freezing of line problems on their property to eliminate the need for water to keep running in the future.

Renewal Services

- 9.5 Where an existing galvanized or lead pipe service requires renewal because of low volume or poor pressure caused by defective pipe, the Municipality shall renew the service within the street allowance only after the owner has replaced the portion thereof on the owner's property.

Restricted Uses

- 9.6 The Municipality may suspend the use of water whenever public exigency may require.
- 9.7 The Municipality may regulate the use of water by way of notice published in a newspaper having general circulation within boundaries of the Municipality at least three (3) times, which will be deemed effective notice to all owners of premises to which such water is supplied.
- 9.8 No person shall install any air conditioning equipment which requires the use of water without first acquiring a plumbing permit pursuant to the Plumbing Code.

Municipal Fire Hydrants

- 9.9 No unauthorized person shall open, close, tamper with, use or interfere with any hydrant, valve, chamber, and service pipe or hydrant chamber, owned by the Municipality.

10 ADMINISTRATION

- 10.1 This by-law shall not apply to authorized employees of the Municipality acting in the ordinary course of their employment.
- 10.2 In the event of violation of any of the provisions of this by-law, a Municipality may shut off or restrict the supply of water to any lands or premises and the supply of water shall not be turned on again or restored to normal until all rates and charges have been paid.
- 10.3 The Municipality and any person authorized by them may enter upon any premises in or upon which a meter has been installed for the purpose of reading, repairing or removing same between the hours of 8:00 a.m. and 6:00 p.m. on any day except Saturday and Sunday.

11 ACCESS TO OWNERS PREMISES

- 11.1 Subject to compliance with Section 435 of the Municipal Act, c.25, any person authorized by the Municipality for the purpose of inquiring into the compliance with the provisions of this By-Law shall have reasonable access to the premises at all reasonable times. Upon reasonable notice given and request made to the owner and lands to which

municipal water is supplied, no person occupying or in charge or apparently in charge of such buildings or other premises or lands shall refuse access to such authorized person.

- 11.2 The Municipality reserves the right to access an Owner's premises during reasonable hours for the purpose of installation, inspection, repair, maintenance, etc., of water meters.
- 11.3 If the owner denies access to the property to do meter work, water supply can be shut off.
- 11.4 Before restricting/shutting off water supply, the Municipality shall give due notice to Owners, informing them of the dates upon which the Municipality intends to restrict/shut off water supply if access to the premises is not obtained.
- 11.5 If unable to get access within fourteen (14) days after the notice served, the Municipality reserves the right to restrict/shut off water supply.
- 11.6 If the Municipality has restricted/shut off the water supply, the Municipality must restore the water supply as soon as possible after obtaining access to the property.

12 WATER METER INSTALLATION

- 12.1 All water supplied by the Municipality through water service connection shall pass through a meter supplied by the Municipality for use upon such premises. The water rate charged shall be that fixed from time to time by the Municipality and as shown in the Water and Wastewater Rates and Fees by-law.
- 12.2 All meters and related appurtenances shall be supplied and installed by persons authorized by the Municipality for that purpose, including by an approved contractor.
- 12.3 The Municipality's cost of supplying, relocating and installing meters and related appurtenances shall be recovered as follows:
 - 12.3.1. There is no direct charge for the meter or the meter installation to the owners that participate in the Universal Water Metering Program. The cost of the meters and meter installation will be recovered, over time, through the water rates. The initial installation cost of the Meters (2012) was covered by reserves.
 - 12.3.2. For new premises to be metered which were not part of the Universal Water Metering Program, the cost of the meters and meter installation will be paid for by the Owner as per the rates listed in the Water and Wastewater Rates and Fees by-law.
 - 12.3.3. If the meter is mechanically defective, the cost of repairs shall be paid by the Municipality, but if the meter is damaged by the carelessness or neglect of any person other than an employee or agent of the Municipality, the owner shall pay to the Municipality the cost of making the necessary repair to such meter.
 - 12.3.4. All sums charged for expenses incurred for the repair of meters, fixtures and all other appurtenances connected to the water service or for damage to same, as per Section 12.3.2, shall be charged to the owner. If these charges remain unpaid they shall be collected in the same manner as municipal taxes.
- 12.4 Every meter shall be placed in such location as the persons authorized by the Municipality shall direct. If possible, the meters shall be installed in the basement of residential buildings, and shall be located immediately after the main shut-off valve on the owner's plumbing system, so as to ensure that all water supplied to the building passes through the meter. In the event that a building has no basement, the meters shall be installed in another location in the building or in a meter pit as authorized by the Municipality.
- 12.5 Where a meter cannot conveniently be placed inside a building, it shall be placed in a meter pit, the location and construction of which shall be discussed with the owner and shall be constructed in a manner approved by the Municipality, the cost of which shall be paid by the Municipality.
- 12.6 The Municipality retains the right not to install a meter at a particular premise if it is in the best interest to do so. The owner of such a premise will not be penalized by the decision of the Municipality to not install a meter and will be billed on a flat rate charge.
- 12.7 No person shall directly or indirectly connect between water lines which are part of a private water source (well or other) and water lines which are part of the Municipality's water system(s). Failure to comply with this requirement shall result in immediate disconnection of the water supply from the Municipality.

- 12.8 If the condition of the private water service is such that the meter cannot be safely installed or replaced without fear of damaging the private service line (due to old, corroded and/or inadequate piping) then the owner shall be notified of the situation by the Municipality or their contractor and the Municipality will give the owner thirty (30) working days to complete modifications to the private water service in order to make the installation or replacement of a meter possible. If such work is not completed within the allotted timeframe, the Municipality may perform such repairs as necessary at the owner's expense.
- 12.9 No person shall change the location of a meter, except by persons authorized by the Municipality.
- 12.10 The Municipality may enter into agreements with others to provide for the installation of water services or meters in any manner satisfactory to the Owner.

13 WATER RATES AND CHARGES

Water Charges

- 13.1 The water consumed by the Owner shall be charged according to the water registered in the meter.
- 13.2 Water rates shall be according to the Municipality water rates and charges as shown in the Water and Wastewater Rates and Fees by-law.
- 13.3 Meters may be read and accounts are rendered monthly, bi-monthly, or quarterly upon the discretion of the Municipality. The bill shall be deemed served upon the Owner if it is delivered or sent by mail to the Owner.
- 13.4 Unpaid overdue accounts shall have a late payment charged according to the Municipality water rates and charges in this bylaw.
- 13.5 All work and service charges mentioned in this bylaw shall be determined by the Municipality and paid in full by the Owner.
- 13.6 The Owner shall pay the water service charge according to the water rates and charges of the Municipality before supplying the meter.

Disconnection and Reconnection

- 13.7 An overdue notice shall be mailed to delinquent account after seven (7) days past the due date, and a disconnection notice shall follow within sixty (60) days from the due date.
- 13.8 Water service will be disconnected unless payment is received from the delinquent account, within five (5) business days upon receipt of notice of disconnection.
- 13.9 A reconnection charge will be imposed on top of the uncollected charge, against discontinued delinquent account.
- 13.10 The Municipality shall reserve the right to shut off, with reasonable notice, its water supply to premises if the Owner refuses to pay any bill, which the Municipality is entitled.

14 INSPECTION, MAINTENANCE AND REPAIRS

- 14.1 Meters suspected of registering incorrectly will be removed for inspection.
 - 14.1.1 If found to be defective due to normal wear and tear, then replacement cost will be paid by the Municipality;
 - 14.1.2 If found to be defective due to tampering or negligence on the part of the owner, then removing, repairing and reinstalling costs of the meter will be paid by the owner.
- 14.2 Meters requested by Owners for accuracy test.
 - 14.2.1 If the meter is accurate, the Owner will pay for the testing cost;
 - 14.2.2 If the meter is inaccurate, the Municipality will pay for the testing cost.
- 14.3 A shut-off valve (approved by the Municipality) at the meter inlet shall be the first fitting inside of a serviced building for isolation/maintenance purposes.

- 14.4 A stop valve shall be installed near the outlet of the meter by the Owner at their expense to permit removal and/or repair of the meter without backflow from the internal water systems.
- 14.5 All appurtenances shall be maintained by the Municipality with the exception of those paid for by any person other than the Municipality, and which shall be maintained by such persons through a written agreement with the Municipality.
- 14.6 The Municipality shall maintain and repair all meters, when rendered unserviceable through reasonable wear and tear. The same size of meter shall be replaced without charging the owners.
- 14.7 Where maintenance, repair, renewal or replacement of any meter or water connection is necessary by the act, negligence or carelessness of the owner, any expense incurred by the Municipality shall be charged to and collected from the owner.
- 14.8 The Municipality may shut off or restrict the supply of water to a property if the Municipality requires access to the property to install, replace, repair or inspect the meters and the remote read out unit.
- 14.9 In the event that the owner is away from the premises for an extended period of time, the owner shall be required to notify the Municipality within fifteen (15) days of departure so the owner in consultation with the Municipality can take the proper precautions to prevent frost damage to the meter and water service connection, otherwise repairs will be at the owner's expense.

Meter Pit (Outside)

- 14.10 The Municipality maintains the meter for accuracy and leaking, including repair and maintenance of the meter box and meter lid. However, Owner shall be responsible for the cost of meter replacement or repair, if the meter is frozen, vandalized, or damaged due to either of a faulty or missing meter lid, meter box, or failure of the Owner to repair and maintain the meter.
- 14.11 The Owner is responsible keeping meter in a safe condition during the winter to prevent it from freezing and cleaning the meter pit so it is free of debris. If the meter freezes, whether inside or outside the house, the owner will be charged for repairs to the meter.
- 14.12 If water is running and the Municipality is called to shut it off by someone other than the Owner and the Owner cannot be located, the Owner will be charged for the shut off and/or repair to the meter even though the shut off or repair was not authorized by them.
- 14.13 Owner shall clear the meter pit from landscaping, shrubs, and trees within one and one half (1.5) meters of the outer perimeter of a meter pit.

15 WATER THEFT AND TAMPERING

- 15.1 Every Owner shall be responsible for any damage to the seal/meters on his premises resulting from negligence, steam, frost or from any other cause not the fault of the Municipality or its employees. The cost for any repairs or replacement of the seal/meters shall be charged to the Owner.
- 15.2 The Municipality reserves the right to disconnect the Owner immediately if the meter seal is tampered or broken by an unauthorized person in order to make illegal connection.
- 15.3 If the Municipality's seal and/or meter is broken, water system tampered or meter does not register correctly, the bill for that service shall be estimated on the basis of past consumption in a corresponding period or using the best data available.
- 15.4 A penalty or charge will be imposed for each incident of tampering, vandalism, installation alteration, and removal of meters by anyone not authorized by the Municipality.
- 15.5 No person shall tamper with the meter to calibrate and/or interfere with the recording of the quantity of water supplied to any lands or premises, unless authorized by the Municipality.
- 15.6 No person shall tamper with the pipes supplying water to any lands and premises so that the water supplied to any of the lands and premises wholly or partially bypasses the meters.

- 15.7 Persons tampering with the meters or piping so that the meter does not properly record the quantity of water supplied to any lands or premises will be subject to a fee in accordance with the Municipality's Bylaw.
- 15.8 Where any wilful or intentional action of the Owner causes the meters to be unable to be read, the Owner shall be liable to pay a fee for an unsuccessful meter read in accordance with the Municipality's Bylaw.
- 15.9 Any person who observes any leak that may develop at the meter or its couplings shall report it immediately to the Municipality. The Municipality shall not be held responsible for any damages resulting from such leaks that were not directly resulting from the Universal Water Metering Program and reported within the first year following installation of the meter.

16 METER ACCURACY AND TOLERANCE

- 16.1 All meters measuring consumption for billing purposes shall meet or exceed all current AWWA standards for accuracy as stated in the latest version of the M6 manual of practice.
- 16.2 Maintenance tolerances shall comply as shown in Table 1 and Table 2. When multiple tests are conducted at approximately the same flow rate, the range of the test results shall not exceed 0.6 percent for tests performed at the normal and intermediate flow rates, and 1.3 percent for tests performed at the minimum flow rate, and each test shall be within the applicable tolerance.

Table 1: Normal Test

Tolerance for Meters				
Meter size (inches)	Rate of flow (gpm)	Maximum Rate		
		Gal	Litres	Tolerance on over- and under- registration
Less than 5/8	8	50	227	1.5%
5/8	15	50	227	
3/4	25	50	227	
1	40	100	455	
1-1/2	80	300	1364	
2	120	500	2273	
3	250	500	2273	
4	350	1,000	4546	
6	700	1,000	4546	

Source: Vanasse (2003)

Table 2: Special Test

Tolerance for Meters (Special Test)									
Meter Size (inches)	Intermediate Rate			Tolerance on over and under registration	Minimum Rate				
	Rate of Flow (gpm)	Meter Indication			Rate of flow (gpm)	Meter indication		Tolerance	
		gal	Litres			gal	Litres	Over- registration	Under- registration
≤ 5/8	2	10	45	1.5%	1/4	5	23	1.5%	5%
¾	3	10	45		½	5	23		
1	4	10	45		¾	5	23		
1-1/2	8	50	227		1-1/2	10	45		
2	15	50	227		2	10	45		
3	20	50	227		4	10	45		
4	40	100	455		7	50	227		
6	60	100	455		12	50	227		

Source: Vanasse (2003)

17 DISPUTE RESOLUTION

Consumption Reading Dispute

- 17.1 Testing of any meters shall be initiated at any time by a Municipality's authorized agent, and apply adjustment of the meter inaccuracies;
- 17.2 The Municipality will consider meter reading to be correct if discrepancy occurs between the readings at the meter's register and/or its read-out device.

Consumption Rate Dispute

- 17.3 Where a dispute arises as to the classification and rate to be charged to the owner of water, the final decision as to such classification and rate shall be made by the Municipality.

Testing or Calibration Dispute

- 17.4 Any Owner may request a test for meter registration accuracy at his or her premises and deposit a testing meters and remote read out unit fee. An Owner who disputes a meter reading shall give written notice to the Municipality. The Municipality shall test or calibrate the meters situated on the Owner's premises.
 - 17.4.1. If the meter is found to be accurate within 98.5% to 101.5% of the water passing through the same, the expense shall be paid by the Owner.
 - 17.4.2. If the meter is found not accurate within the said limits it shall be immediately repaired or be replaced by one that is accurate at the expense of the Municipality.
- 17.5 If the meter tested is found inaccurate within the said limits then any meter handling and testing fees paid by the Owner shall be refunded, and the billings adjusted to fully take into account such error.
- 17.6 If examination of the PASS METER READING discloses the time at which such error commenced, then the error shall be considered to have commenced three months prior to such testing of the meter or from the date when the meter was installed, whichever is lesser. The amount determined shall be accepted by both parties and all claims of the inaccuracy deemed settled.
- 17.7 If meter fails to register, owner will be charged a minimum consumption based on the average consumption of the last three (3) months. If such data is not available, charges shall be pro-rated based on previous year's fee.

18 REGULATIONS AND PENALTIES FOR OFFENCES

- 18.1. All water rates and charges shall be a charge against the person who incurred the charges and may be a lien against the lands pursuant to the Public Utilities Act.
- 18.2. No person shall,
 - 18.2.1. wilfully hinder or interrupt, or cause to be hindered, or interrupted the Municipality or any of its officers, contractors, agents, servants or workman, in the exercise of any of the power conferred by the Municipal Act, 2001, S.O. 2001, c. 25, as amended;
 - 18.2.2. being an owner, tenant, lessee, the agent of a lessee, or any person in possession of any house, building or other premises supplied with water from the water works, improperly waste water or, without the consent of the Municipality, lend, sell or dispose of water, give it away, permit it to be taken or carried away, use or apply it to the use or benefit of another, or to any use and benefit other than his own;
 - 18.2.3. wilfully alter any meter placed upon any service pipe or connected therewith, within or outside any building or other place; or
 - 18.2.4. lay or cause to be laid, any pipe or main to connect with any pipe or main of the Municipality's water works, or in any way obtains or uses the water without the consent of the Municipality.
 - 18.2.5. Wilfully discharges water so that water runs waste or useless out of the water system.

- 18.3. Any person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine of not more than Five Thousand Dollars (\$5,000.00) as provided for in the Provincial Offences Act, R.S.O. 1990, chapter 33, or any successor thereof.
- 18.4. In addition to other sanctions and remedies provided in this By-Law, the Municipality, may turn off or restrict the supply of water to any owner where such owner has violated any of the provisions of this By-Law, and may refuse to restore normal service until the violation complained of has been terminated or remedied. The Municipality shall provide reasonable notice of the proposed shut-off to the owner of the premise by personal service or prepaid mail or by posting the notice at the premise in a conspicuous place. The Municipality will not be liable for any damage to property or injury to person by reason of shut-off of water supply.
- 18.5. The Bylaw Enforcement Officer has reasonable grounds to believe that a person has contravened any provision of this bylaw; they may serve upon such person an offence ticket allowing the payment of the specified penalty to the Municipality which shall be accepted by the Municipality in lieu of prosecution for the offence.
- 18.6. The court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.
- 18.7. Any person violating any provisions of this Bylaw may be served by the Municipality with written notice stating the nature of the violation and requiring the satisfactory correction thereof within 48-hours, or such additional time as determined by the Municipality. Such person shall, within the time stated in such notice, permanently cease all violations.

Treasurer Job Description:

Summary:

Fulfills the full statutory requirements of the Treasurer and Tax Collector. The position is responsible for all treasury functions and related requirements within the Ontario Municipal Act. This includes property taxes, treasury functions, accounts payable, accounts receivable, payroll and benefits, investments, financial reporting to Council and the provincial government. Provides financial analysis and longer term financial strategic planning such as multi-year capital plans and related strategic directions and the Municipality's Asset Management Plan. This position will oversee IT services and assist the CAO with Human Resource Management.

Management

- Working as part of the Management Team, the Treasurer will assist the CAO/Clerk to ensure that service delivery and general government operations are carried out in a cost efficient, effective and customer friendly fashion, and meeting all statutory obligations.
- Assists Council with developing their long term plans and Departments to implement and monitor their related action plans
- Develops and recommends goals and objectives for the Municipality in the area of finances and treasury and implements strategies to achieve positive results.
- Works collaboratively with Council and senior management to address current and future financial requirements and opportunities, and develops plans and contingencies to secure the Municipality's financial accountability and sustainability.
- Plans, organizes and controls departmental activities including departmental budget management, supervision of staff, the establishment of policies and procedures to implement directives of the Chief Administrative Officer and Council and makes recommendations for policy revisions which improve the efficiency and effectiveness of departmental services.
- Implements the management of financial "best practices" throughout the municipal corporation, including the use of financial and professional accounting policies/procedures in accordance with the Generally Accepted Accounting Principles.
- Develops policies and effective procedures for short/long term investment, debt financing and debt load oversight; meeting all statutory requirements related to financial reporting, bookkeeping, statements and notices, etc.
- Assists the CAO Clerk in advising council on the feasibility, desirability and cost of proposed programs and services, policies and by-laws; ensures when possible, that Council is provided with options on proposals to facilitate good quality policy decision- making.
- Liaise with other levels of government, financial institutions, community groups, committees and agencies.

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	11-1

Operational Financial Management

- Prepares budgets with Council, committees including the main Municipal capital and operational budgets, water and sewer budgets, reviews budgets prepared by local boards and prepares tax rates and related bylaws.
- Responsible for tax administration by calculating and preparing all billings and arrears notices, resolving billing conflicts, balancing receivables, maintaining tax roll information through Online Property Tax Analysis (OPTA) and MPAC data and also tax sale procedures for delinquent accounts.
- Prepares a variety of reports to various levels of Government such as Financial Information Reports, tax levy, water and sewer and other financial billing, collections including tax sales, gas tax reporting, Ontario Municipal Partnership Fund and HST reports.
- Provides a variety of reports to Council including complex long term plan financing plans, tax rates, and regular reports for Council such as approval -of accounts payable.
- Oversees all payroll, benefits administration including OMERS administration, Pay Equity management and administration.
- Responsible for all purchasing/tendering policies, implementation and monitoring. Oversees the maintenance of the Municipalities inventory system.
- Reviews, updates and develops corporate and department policies, procedures and standards related to all of the department services including finance and treasury, purchasing, procurement, tendering, including a Development Charge Act/Bylaw and administration of the bylaw.
- Oversees the development and effective implementation of Tangible Capital asset management, PSAB compliance, internal financial audits, operational and efficiency reviews, expenditures and revenue monitoring, procedures and control; cash management.
- Responsible for all accounting functions such as general ledger maintenance, municipal software administration, journal entries, year end processing
- Oversees and/or completes the preparation of financial statements in accordance with the Municipal Performance Measurement Program and financial information return preparation and reporting requirements.
- Oversees, assists managers to seek out and apply for potential grant opportunities. Prepares and submits grant applications, processes claims and ensures all reporting requirements are completed.
- Signing authority for all Municipal financial agreements, cheques, loans, contracts, agreements, related to finance.
- Liaise with other senior governments, financial institutions, community groups, committees and agencies; and be aware of and seek appropriate senior government funding sources.

- Coordinates and manages municipal telecommunications and computer needs, related to contractors, including purchasing and contracts for services.

Human Resources/Supervision

- Develops long and short term plans regarding staffing and organizational requirements for their Department.
- Recruits, hires, trains, implements and completes performance reviews and disciplines up to termination (if required) of all staff assigned.
- Responsible for assessing the effectiveness of the current performance management process, making recommendations and overseeing the annual corporate performance management implementation process.
- Assists the CAO with updating and administering the Human Resource policies for the Municipality.

Other

- Undertakes all additional duties as assigned
- Complies with all Municipality of Powassan policies and procedures.

Skills and Abilities

- Completion of a College or University degree in accounting, finance, business or business administration.
- Hold a CPA accounting designation.
- Minimum 5 years related progressive experience working in municipal finance, accounting or audit, or within a private sector financial or auditing function.
- Knowledge of Municipal finance, taxation, budget preparation and management, revenue management, reserve fund management and revenue generation is required or willingness to obtain related training in Municipal taxation and finance through AMCTO and Ontario Municipal Tax and Revenue Association and Municipal Finance Officers Association.
- Working towards CMO designation is an asset
- Excellent skills working with a variety of computerized financial systems
- Strong leadership, management and interpersonal skills
- Excellent analytical, research, problem solving and written and oral communication skills.
- Strong Human Resource Management skills would be an asset
- Strong Policy and Standards development and implementation skills

Date: May 18, 2021

Moved by: _____

Seconded by: _____

WHEREAS education that is available to all students from pre-kindergarten through higher education is foundational to our democracy;

AND WHEREAS all of our students, including those in Northern Ontario, deserve access to colleges and universities that are close by and affordable;

AND WHEREAS Laurentian University and its affiliated Universities are long-established providers of excellent higher education to Northern Ontario students including to Municipality of Powassan;

AND WHEREAS Laurentian University is experiencing the elimination of programs, staff and service cuts as it is engaged in insolvency proceedings;

NOW THEREFORE BE IT RESOLVED that the Municipality of Powassan urges both the Provincial and Federal Governments to ensure Laurentian University emerges from its insolvency proceedings as a strong and healthy provider of higher education for the students of the Municipality of Powassan and for all of Northern Ontario;

AND FURTHER that the Municipality of Powassan hopes the authorities will ensure the protection of the affiliated Universities and their programs and all other Laurentian programs aimed at meeting the needs of Northern Ontario's Francophone and Indigenous populations as well as needs specific to the north such as that provided by the School of Midwifery.

Carried _____

Defeated _____

Deferred _____

Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand			Councillor Debbie Piekarski		
Councillor Dave Britton					



To Whom It May Concern:

Since 2017, the North Bay & District Labour Council has played an active role in amplifying the calls from the 2SLGBTQIA+ community for their municipalities to formally acknowledge Pride Month.

Today, we are calling on you to join municipalities like West Nipissing, Mattawa, and North Bay in proclaiming June as Pride Month.

Attached, please find a resolution that acknowledges the history of Pride, its present meaning, and the future of 2SLGBTQIA+ persons in the region.

In Solidarity

Henri Giroux

Henri Giroux
President
North Bay & District Labour Council

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	12-2

PRIDE MONTH PROCLAMATION

WHEREAS the month of June is recognized as Pride Month, in order to commemorate the Stonewall riots which occurred at the end of June 1969 in New York,

AND WHEREAS during Pride Month, the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies come together to celebrate diversity and protest for the freedom to be themselves: to overcome prejudice, for inclusive policies and laws: and for the right to be accepted for who they are;

AND WHEREAS although many strides have been made forward to educate peoples bias, there is still much work to be done in correcting adversity towards the LGBTQ2St communities.

BE IT RESOLVED THAT the Council of Corporation of the Municipality of Powassan does hereby proclaim June 2021 as Pride Month and encourages residents to commit to continuing Awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age and beliefs.

Audit Report

S2 Surveillance Audit for

Ontario Clean Water Agency for the Municipality of Powassan

1634222-02

Audited Address: 76 Fairview Lane, Powassan, Ontario, CAN, P0H 1Z0

Start Date: May 11, 2021 End Date: May 11, 2021

Type of audit - Surveillance System Audit

Issue Date: May 11, 2021

Revision Level: *Final*

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	12-3

Audit Report

BACKGROUND INFORMATION

SAI Global conducted an audit of Ontario Clean Water Agency for the Municipality of Powassan beginning on May 11, 2021 and ending on May 11, 2021 to DRINKING WATER QUALITY MANAGEMENT STANDARD VERSION 2 - 2017.

The purpose of this audit report is to summarise the degree of compliance with relevant criteria, as defined on the cover page of this report, based on the evidence obtained during the audit of your organization. This audit report considers your organization's policies, objectives, and continual improvement processes. Comments may include how suitable the objectives selected by your organization appear to be in regard to maintaining customer satisfaction levels and providing other benefits with respect to policy and other external and internal needs. We may also comment regarding the measurable progress you have made in reaching these targets for improvement.

SAI Global audits are carried out within the requirements of SAI Global procedures that also reflect the requirements and guidance provided in the international standards relating to audit practice such as ISO/IEC 17021-1, ISO 19011 and other normative criteria. SAI Global Auditors are assigned to audits according to industry, standard or technical competencies appropriate to the organization being audited. Details of such experience and competency are maintained in our records.

In addition to the information contained in this audit report, SAI Global maintains files for each client. These files contain details of organization size and personnel as well as evidence collected during preliminary and subsequent audit activities (Documentation Review and Scope) relevant to the application for initial and continuing certification of your organization.

Please take care to advise us of any change that may affect the application/certification or may assist us to keep your contact information up to date, as required by SAI Global Terms and Conditions.

This report has been prepared by SAI Global Limited (SAI Global) in respect of a Client's application for assessment by SAI Global. The purpose of the report is to comment upon evidence of the Client's compliance with the standards or other criteria specified. The content of this report applies only to matters, which were evident to SAI Global at the time of the audit, based on sampling of evidence provided and within the audit scope. SAI Global does not warrant or otherwise comment upon the suitability of the contents of the report or the certificate for any particular purpose or use. SAI Global accepts no liability whatsoever for consequences to, or actions taken by, third parties as a result of or in reliance upon information contained in this report or certificate.

Please note that this report is subject to independent review and approval. Should changes to the outcomes of this report be necessary as a result of the review, a revised report will be issued and will supersede this report.

Standard:	DRINKING WATER QUALITY MANAGEMENT STANDARD VERSION 2 - 2017
Scope of Certification:	Full Scope – Entire DWQMS
Drinking Water System Owner:	Municipality of Powassan
Operating Authority:	Ontario Clean Water Agency
Owner:	Municipality of Powassan
Population Served:	1000
Activities:	Treatment and Distribution
Drinking Water Systems	Powassan Drinking Water System (license # 266-101)

Total audit duration:	Person(s): 1	Day(s): 0.50
Audit Team Member(s):	Team Leader	Paul Cartlidge

Audit Report

Definitions and action required with respect to audit findings

Major Non-conformance:

Based on objective evidence, the absence of, or a significant failure to implement and/or maintain conformance to requirements of the applicable standard. Such issues may raise significant doubt as to the capability of the management system to achieve its intended outputs (i.e. the absence of or failure to implement a complete Management System clause of the standard); or

A situation which would on the basis of available objective evidence, raise significant doubt as to the capability of the Management System to achieve the stated policy and objectives of the customer.

NOTE: The "applicable Standard" is the Standard which SAI Global are issuing certification against, and may be a Product Standard, a management system Standard, a food safety Standard or another set of documented criteria.

Action required: This category of findings requires SAI Global to issue a formal NCR; to receive and approve client's proposed correction and corrective action plans; and formally verify the effective implementation of planned activities. Correction and corrective action plan should be submitted to SAI Global prior to commencement of follow-up activities as required. Follow-up action by SAI Global must 'close out' the NCR or reduce it to a lesser category within 90 days for initial certification and within 60 days for surveillance or re-certification audits, from the last day of the audit.

If significant risk issues (e.g. safety, environmental, food safety, product legality/quality, etc.) are detected during an audit these shall be reported immediately to the Client and more immediate or instant correction shall be requested. If this is not agreed and cannot be resolved to the satisfaction of SAI Global, immediate suspension shall be recommended.

In the case of initial certification, failure to close out NCR within the time limits means that the Certification Audit may be repeated.

If significant risk issues (e.g. safety, environmental, food safety, product legality/quality, etc.) are detected during an audit these shall be reported immediately to the Client and more immediate or instant correction shall be requested. If this is not agreed and cannot be resolved to the satisfaction of SAI Global, immediate suspension shall be recommended.

In the case of an already certified client, failure to close out NCR within the time limits means that suspension proceedings may be instituted by SAI Global.

Follow-up activities incur additional charges.

Minor Non-conformance:

Represents either a management system weakness or minor issue that could lead to a major nonconformance if not addressed. Each minor NC should be considered for potential improvement and to further investigate any system weaknesses for possible inclusion in the corrective action program

Action required: This category of findings requires SAI Global to issue a formal NCR; to receive and approve client's proposed correction and corrective action plans; and formally verify the effective implementation of planned activities at the next scheduled audit.

Opportunity for Improvement:

A documented statement, which may identify areas for improvement however shall not make specific recommendation(s).

Action required: Client may develop and implement solutions in order to add value to operations and management systems. SAI Global is not required to follow-up on this category of audit finding.

Audit Type and Purpose

Surveillance Audit:

A systems desktop audit in accordance with the systems audit procedure as it applies to Full Scope accreditation. The audit also included consideration of the results of the most recent audit undertaken in accordance with this Accreditation Protocol and any of the following that have occurred subsequent to that audit including but limited to;

- (a) the results of any audits undertaken in accordance with element 19 of the DWQMS V2;
- (b) historical responses taken to address corrective action requests made by an Accreditation Body;
- (c) the results of any management reviews undertaken in accordance with element 20 of the DWQMS V2; and,
- (d) any changes to the documentation and implementation of the QMS.

Audit Objectives

The objective of the audit was to determine whether the drinking water Quality Management System (QMS) of the subject system conforms to the requirements of the Ontario Ministry of the Environment & Climate Change (MOECC) Drinking Water Quality Management Standard (DWQMS V2).

The audit was also intended to gather the information necessary for SAI Global to assess whether accreditation can continue or be offered or to the operating authority.

Audit Scope

The facilities and processes associated with the operating authority's QMS were objectively evaluated to obtain audit evidence and to determine a) whether the quality management activities and related results conform with DWQMS V2 requirements, and b) if they have been effectively implemented and/or maintained.

Audit Criteria:

- The Drinking Water Quality Management Standard Version 2
- Current QMS manuals, procedures and records implemented by the Operating Authority
- SAI Global Accreditation Program Handbook

Confidentiality and Documentation Requirements

The SAI Global stores their records and reports to ensure their preservation and confidentiality. Unless required by law, the SAI Global will not disclose audit records to a third party without prior written consent of the applicant. The only exception will be that the SAI Global will provide audit and corrective action reports to the Ontario Ministry of the Environment. For more information, please refer to the SAI Global Accreditation Program Handbook.

As part of the SAI Global Terms, it is necessary for you to notify SAI Global of any changes to your Quality Management System that you believe are significant enough to risk non-conformity with DWQMS V2: For more information, please refer to the SAI Global Accreditation Program Handbook.

Review of any changes

Changes to the Operating Authority since last audit include: none identified

EXECUTIVE OVERVIEW

Based on the results of this surveillance system audit the management system remains effectively implemented and meets the requirements of the standard relative to the scope of certification; therefore, a recommendation for continued certification will be submitted.

Recommendation

Based on the results of this audit it has been determined that the management system is effectively implemented and maintained and meets the requirements of the standard relative to the scope of certification identified in this report; therefore, a recommendation for continued certification will be submitted to SAI Global review team.

Opportunities for Improvement:

No opportunities for improvement have been identified.

Management System Documentation

The management systems operational plan was reviewed and found to be in conformance with the requirements of the standard.

Management Review

Records of the most recent management review meetings were verified and found to meet the requirements of the standard. All inputs were reflected in the records, and appear suitably managed as reflected by resulting actions and decisions.

Internal Audits

Internal audits are being conducted at planned intervals to ensure conformance to planned arrangements, the requirements of the standard and the established management system.

Corrective, Preventive Action & Continual Improvement Processes

The Operating Authority is implementing an effective process for the continual improvement of the management system through the use of the quality policy, quality objectives, audit results, data analysis, the appropriate management of corrective and preventive actions and management review.

Summary of Findings

1. Quality Management System	NANC
2. Quality Management System Policy	NANC
3. Commitment and Endorsement	Conforms
4. Quality Management System Representative	Conforms
5. Document and Records Control	NANC
6. Drinking-Water System	Conforms
7. Risk Assessment	Conforms
8. Risk Assessment Outcomes	Conforms
9. Organizational Structure, Roles, Responsibilities and Authorities	NANC
10. Competencies	NANC
11. Personnel Coverage	Conforms
12. Communications	NANC
13. Essential Supplies and Services	Conforms
14. Review and Provision of Infrastructure	NANC
15. Infrastructure Maintenance, Rehabilitation & Renewal	NANC
16. Sampling, Testing and Monitoring	Conforms
17. Measurement & Recording Equipment Calibration and Maintenance	NANC
18. Emergency Management	NANC
19. Internal Audits	Conforms
20. Management Review	Conforms
21. Continual Improvement	Conforms
Major NCR #	Major non-conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor non-conformities; or (c) a minor non-conformity identified with a corrective action request has not been remedied.
Minor NCR #	Minor non-conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
OFI	Opportunity for improvement. Conforms to requirement, but there is an opportunity for improvement.
Conforms	Conforms to requirement.
NANC	Not applicable/Not Covered during this audit.
****	Additional comment added by auditor in the body of the report.

PART D. Audit Observations, Findings and Comments

DWQMS Reference:	3 Commitment and Endorsement
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-03 Commitment & Endorsement Of OCWA's QEMS & Operational Plan, rev. 1, 2019-08-22
Details: An endorsement of Operational Plan was signed by Managers of Ontario Clean Water Agency and the Clerk/Treasurer and Public Works Foreman of the Municipality of Powassan in May 2018. Operational Plan OP-03 describes the commitments required. Reviewed and accepted	

DWQMS Reference:	4 Quality Management System Representative
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-04 Quality & Environmental Management System (QEMS) Representative, rev. 0, 2018-03-22
Details: The role of QEMS Representative for the Municipality of Powassan Drinking Water System is the Process and Compliance Technician (PCT). The Safety, Process and Compliance Manager will act as an alternate QEMS Representative when required. Reviewed and accepted.	

DWQMS Reference:	6 Drinking Water System
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-06 Drinking Water System, rev. 2, 2020-09-02
Details: Operational Plan adequately describes the System. Reviewed and accepted.	

DWQMS Reference	7 Risk Assessment
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-07 Risk Assessment, rev. 1, 2019-08-22
Details: Procedure OP-07 adequately describes the Risk Assessment Process. Reviewed and accepted.	

DWQMS Reference:	8 Risk Assessment Outcomes
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-08 Risk Assessment Outcomes, rev. 1, 2019-08-22 and OP-08A Summary of Risk Assessment Outcomes, rev. 10, 2020-09-02
Details: Risk Assessment Outcomes adequately describes all risk, hazards, hazardous events and critical control limits for the Drinking Water System and covers all required risks as described in the MOECC document "Potential Hazardous Events for Municipal Residential Drinking Water Systems". Risk assessment outcomes are current as of August 2020 when the full 36-month Risk Assessment was performed. Reviewed and accepted.	

DWQMS Reference:	11 Personnel Coverage
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-11 Personnel Coverage, rev. 7, 2020-09-02
Details: Procedure OP-11 reviewed and accepted.	

Audit Report

DWQMS Reference:	13 Essential Supplies and Services
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-13 Essential Supplies and Services, rev. 5, 2019-08-22
Details: Procedure OP-13 reviewed and accepted. A current list of all Essential Supplies and Services is maintained (revision 18, March 22, 2021)	

DWQMS Reference:	16 Sampling, Testing and Monitoring
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-16 Sampling, Testing and Monitoring, rev. 9, 2019-08-22
Details: Procedure OP-16 reviewed and accepted. Sampling schedule for Powassan DWS for 2021 reviewed and accepted.	

DWQMS Reference:	19 Internal Audits
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-19 Internal QEMS Audits, rev. 5, 2018-04-06
Details: Procedure OP-19 reviewed and accepted. Most recent internal audit was performed July 21, 2020 and August 19, 2020. Internal Audit Report issued August 21, 2020. No non-conformances and 6 Opportunities for Improvement were identified. OFI follow-up performed as per element 21.	

DWQMS Reference:	20 Management Review
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-20 Management Review, rev. 3, 2018-04-06
Details: Procedure OP-20 captures all PLAN requirements from section 20 of the DWQMS. Management Reviews are conducted a minimum of once every calendar year. Procedure reviewed and accepted. Most recent Management Review was performed on November 24, 2020 covering the period from November 1, 2019 to October 31, 2020. No action items were identified from the Management Review. Reviewed and accepted.	

Audit Report

DWQMS Reference:	21 Continual Improvement
Client Reference:	Operational Plan for the Powassan Drinking Water System, OP-21 Continual Improvement, rev. 2, 2019-08-22
Details: Procedure OP-21 reviewed and accepted. Corrective Actions, Preventive Actions and Best Management Practices are summarised on the Summary of Findings Spreadsheet. Entries reviewed included: <ul style="list-style-type: none">• Opportunities for Improvement from last internal audit (6 OFIs – including update to Personnel Coverage Procedure)	

Details regarding the personnel interviewed and objective evidence reviewed are maintained on file at SAI Global.

This report was prepared by:

Paul Cartlidge
SAI Global Management Systems Auditor

The audit report is distributed as follows:

- SAI Global
- Operating Authority
- Owner
- MOECC

Notes

Copies of this report distributed outside the organization must include all pages.

Powassan Drinking Water System - 2021 Summary of Findings

Corrective Actions		Preventative Actions		Other Actions		BMP - Best Management Practices	
Mj - Major Non-conformance	OFI - Opportunity for Improvement	AI - Action Item		C/Obs - Comments or Observations			
Mn - Minor Non-conformance							
IMPORTANT NOTE: A root cause analysis must be completed for all Corrective Actions							
Section	Description of Findings	Type	Action	Responsibility/Assignee	Resolution Target Date		
			Management Review: (Date)				
			External Audit (S2 - 12 Month Surveillance): (Offsite: May 11, 2021)				
			No Findings				
			Internal Audit: (Desktop: Date, Onsite: Date)				
			MECP Inspection: (November 26, 2020 report issued in 2021) (Optional Section)				
			No BMPs identified in MECP inspection.				
			Action Items Identified Between Management Reviews (include date item was identified)				

Revision Date	Revision No.	Revision History
April 14, 2012	0	Form issued Controlled under the QEMS, added revision date and number, added Obs -
May 17, 2013	1	observations
April 2, 2015	2	Updated summary to include a section for Root Cause Analysis
4-Apr-18	3	Added preventative and corrective actions and sections for all activities
28-Nov-18	4	Added Verification/Effectiveness of Action column, updated MOECC to MECP

Committee Mandate DRAFT

Mandate:

Make recommendations to Powassan Municipal Council, the Trout Creek Community Center Board, the Powassan Recreation Committee and the Trout Creek Agricultural Committee on how to reduce the ***Municipal Taxation Allotment*** required each fiscal year to balance the operational costs.

It is hoped that this committee will find ways of achieving cost savings and/or increased revenues by developing a current business plan for each venue along with marketing strategies.

Committee Members:

Total 14 -17

1 – new Chair with back ground in finance, business or marketing. Volunteer or possible compensation)

3 – current Chairs, Trout Creek Community Center Board, Recreation Committee and Trout Creek Agricultural Board

6 to 9 – members from the Municipality. 2-3 from each of Trout Creek, Himsworth South and Powassan. (equal numbers)

1 – Mayor

2 – Councillors

1 – Staff * requires Clerk due to quorum of Council

Mayor, Councillors and staff members sit strictly for support, resource and guidance with no vote.

The 3 current chairs or their designate have a vote and report back to their committees or boards at regularly scheduled monthly meetings. Bring feedback to committee.

Process (to begin soon as possible):

- Meet at least monthly (or more if deemed required by committee) for 6 – 8 months so findings can be used in 2022 budget if possible.
- Meetings, virtual if required, face to face if allowed.
- Use historical budget information
- Contact user groups. How can they help or willing to pay?
- Contact other municipalities in regards to levies or specific user fees.
- Check for government funding.
- At least 1 survey to municipal taxpayers early in process to gauge public opinion.
- At least 2 open forums for public input from municipality.
- Council to hold public forum before any decisions based on recommendations can be implemented.

DATE / COUN	May 18/21
AGI ITE	12-4

Staff Member Responsibilities as Finance Rep and Recording Secretary:

- Look after developing business plan as directed by committee.
- Look after developing marketing strategies as directed by committee.
- Research information as directed by committee.
- Duties of taking meeting minutes, developing agendas and distribute materials as required by committee.
- Assume all duties required to hold meetings.
- Look after correspondence to and from committee.

Proclamation
"COMMUNITY LIVING AWARENESS MONTH"
MAY 2021

WHEREAS: Community Living is committed to recognizing the abilities and rights of people who have an intellectual disability; and Community Living is an organization of people committed to advocating for a supporting people with an intellectual disability;

and WHEREAS Community Living sees our community as having the capacity and potential to welcome and support people who have an intellectual disability into a rich network of resources and opportunities; and Community Living Windsor provides support services to individuals with an intellectual disability and their families

and WHEREAS Community Living Awareness Month is designated to foster a community where everyone belongs and has support within their community to achieve a better life;

THEREFORE: I, Peter McIsaac, Mayor of the Municipality of Powassan, do hereby proclaim

MAY, COMMUNITY LIVING MONTH

in the Municipality of Powassan and encourage the great people of to foster community stewardship that is inclusive, accessible and creates a sense of belonging for all citizens.



Mayor Peter McIsaac

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	12-5

**Ministry for
Seniors
and Accessibility**

**Ministère des Services
aux aînés et de
l'Accessibilité**



Minister

Ministre

College Park
777 Bay Street
5th Floor
Toronto ON M7A 1S5

College Park
777, rue Bay
5^e étage
Toronto (Ontario) M7A 1S5

May 7, 2021

Dear Mayor, Reeve and Members of Council:

I am writing to invite you to submit a nomination for the 2021 Senior of the Year Award.

Our seniors have worked hard to help to build this great province that all Ontarians enjoy today. This award gives each municipality in Ontario the opportunity to honour one of their outstanding local seniors and the contributions they've made to enrich the social, cultural, or civic life of their community.

This year, the nomination deadline has been extended to May 31, 2021.

For more information and to download the nomination form, please visit the Senior of the Year webpage. Once you submit a nomination, a personalized certificate with your nominee's name will be sent to you. I encourage you to present it to your nominee in June in conjunction with Seniors' Month.

I would also encourage you to promote Seniors Month in your community, as much as possible. This year's theme is Stay Safe, Active and Connected. For more information, keep checking the Seniors' Month webpage: Celebrating seniors in Ontario.

The government of Ontario is proud to work with municipalities on this initiative. Seniors have generously offered their time, knowledge and expertise to make this province a great place to live, and it is important we recognize those valuable contributions.

If you have any questions about the 2021 Senior of the Year Award, please contact the Volunteer Recognition team at OntarioVolunteerServiceAwards@ontario.ca.

Thank you in advance for your support of local seniors and Seniors' Month.

Sincerely,

Raymond Cho
Minister for Seniors and Accessibility

DATE OF COUNCIL MTG.	May 18/21
AGENDA ITEM #	13-1

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	APR21LIB	04/27/21	APRIL VISA - LIB	04/30/21	\$653.15	\$653.15	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$8,957.32)
	APR21KH	04/27/21	FACEBOOK ADS - FUNDING	04/30/21	\$100.00	\$100.00	10-10-51950	PROVINCE OF ONTARIO	\$0.00	(\$80,622.40)
	APR21KH2	04/27/21	FACEBOOK ADS - FUNDING	04/30/21	\$27.60	\$27.60	10-10-51950	PROVINCE OF ONTARIO	\$0.00	(\$80,622.40)
	APR21KH3	04/27/21	FACEBOOK ADS - FUNDING	04/30/21	\$150.00	\$150.00	10-10-51950	PROVINCE OF ONTARIO	\$0.00	(\$80,622.40)
	APR21ML	04/27/21	DENTIST - ML	04/30/21	\$237.00	\$237.00	10-10-61510	BENEFITS	\$0.00	(\$10,072.09)
	APR21LM	04/27/21	AMAZON - MASKS FOR RECEPTION	04/30/21	\$15.45	\$15.45	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	APR21LM2	04/27/21	AMAZON - VACUUM	04/30/21	\$507.78	\$507.78	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	APR21LM3	04/27/21	AMAZON - VACUUM BAGS	04/30/21	\$38.62	\$38.62	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	APR21KB3	04/27/21	CANADA POST - REG LETTERS - TAX SALE	04/30/21	\$323.10	\$323.10	10-10-61600	POSTAGE/COURIER/COP	\$0.00	(\$6,036.86)
	APR21BM	04/27/21	SCOTIA VISA ANNUAL FEE - BM	04/30/21	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$5,934.80)
	APR21KB2	04/27/21	ONT FINANCE & REVENUE ASSOC - KB	04/30/21	\$457.92	\$457.92	10-10-61730	MEMBERSHIPS &	\$0.00	(\$4,024.64)
	APR21ML2	04/27/21	AMCTO - MEMBERSHIP - ML	04/30/21	\$412.13	\$412.13	10-10-61730	MEMBERSHIPS &	\$0.00	(\$4,024.64)
						\$3,239.59				
	9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,							
	PR1065	05/03/21	Payroll from 4/18/2021 to 5/1/2021	05/03/21	\$7,293.84	\$7,293.84	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
	PR1065	05/03/21	Payroll from 4/18/2021 to 5/1/2021	05/03/21	\$3,223.53	\$3,223.53	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
	PR1065	05/03/21	Payroll from 4/18/2021 to 5/1/2021	05/03/21	\$2,243.01	\$2,243.01	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR1065	05/03/21	Payroll from 4/18/2021 to 5/1/2021	05/03/21	\$5,945.94	\$5,945.94	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
						\$18,706.32				
						\$22,789.33				
Total GENERAL GOVERNMENT										
FIRE DEPARTMENT										
	8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3							
	200233599007 521	05/04/21	FIRE DEPT.-OPERATIONS	05/04/21	\$381.31	\$381.31	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,061.94)
						\$381.31				
	8975		SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7							
	APR21BC	04/27/21	APPLE - ICLOUD STORAGE - BC	04/30/21	\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,061.94)
	APR21BC2	04/27/21	AMAZON MEMBERSHIP - BC	04/30/21	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,061.94)
						\$10.49				
						\$391.80				
Total FIRE DEPARTMENT										
PUBLIC WORKS										
	8975		SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7							
	APR21CM	04/27/21	NORTH BAY CONSTRUCTION	04/30/21	\$125.67	\$125.67	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
	APR21ST	04/27/21	APPLE - ICLOUD STORAGE - ST	04/30/21	\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
	APR21ST2	04/27/21	FUEL FOR 2015 GMC	04/30/21	\$156.84	\$156.84	10-20-63600	2015 GMC-	\$0.00	(\$2,137.25)
						\$283.97				
						\$283.97				
Total PUBLIC WORKS										
WATER										
	8975		SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7							
	APR21ST3	04/27/21	WALKERTON CLEAN WATER - TRAINING - ST	04/30/21	\$380.00	\$380.00	10-30-64440	WATER-PERSONNEL	\$0.00	(\$380.00)
						\$380.00				

Total CEMETERIES

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
BUILDING DEPARTMENT									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
APR21MM	04/27/21	APPLE - ICLOUD STORAGE - MM	04/30/21	\$1.46	\$1.46	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$415.17)
					\$1.46				
					\$1.46				
al BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
APR21BM2	04/27/21	AMAZON - KEYBOARD TRAY	04/30/21	\$70.09	\$70.09	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$527.56)
					\$70.09				
					\$70.09				
al PROTECTION TO PERSONS & PROPERTY									
OUT CREEK COMMUNITY CENTRE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200116322165	521	05/04/21	HYDRO	\$836.44	\$836.44	10-75-61610	HYDRO	\$0.00	(\$5,958.74)
					\$836.44				
9925	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2								
20023688039	521	05/04/21	SUPPLIES	\$64.99	\$64.99	10-75-61800	SUPPLIES	\$0.00	(\$292.42)
					\$64.99				
					\$901.43				
al TROUT CREEK COMMUNITY CENTRE									
ORTSPLEX									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200126071473	521	05/04/21	HYDRO	\$5,239.08	\$5,239.08	10-80-61610	HYDRO	\$0.00	(\$16,032.49)
					\$5,239.08				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
APR21MH	04/27/21	HP INSTANT INK - CARTRIDGE	04/30/21	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,948.25)
APR21KB	04/27/21	SANDPIPER ENERGY - BOILER RENTAL	04/27/21	\$166.25	\$166.25	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$722.17)
APR21MH2	04/27/21	PRINCESS AUTO - STEEL HOSE REEL CART	04/30/21	\$89.99	\$89.99	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$172.52)
					\$262.23				
					\$5,501.31				
al SPORTSPLEX									
METERIES									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200212441081	521	05/04/21	CEMETRY-HYDRO	\$27.55	\$27.55	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$86.56)
					\$27.55				
					\$27.55				
al CEMETERIES									
Total Bills To Pay:									
					\$30,346.94				

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		05/11/21	\$468.83	\$468.83	10-10-61610	HYDRO	\$0.00	(\$1,742.41)
	200210054174-521	05/11/21 HYDRO @ 250 CLARK				\$979.79				

5/12/2021 2:38pm

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	138912	05/12/21 HST 5%		05/12/21	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$12,972.18)
	138230	05/11/21 HST recoverable		05/11/21	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$6,281.63)
	138230	05/11/21 HST recoverable		05/11/21	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$6,281.63)
	138231	05/11/21 HST recoverable		05/11/21	\$1.08	\$1.08	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$6,281.63)
	138912	05/12/21 HST recoverable		05/12/21	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$6,281.63)
	138912	05/12/21 HST recoverable		05/12/21	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$6,281.63)
	138230	05/11/21 MAT RENTALS		05/11/21	\$5.40	\$5.40	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$8,984.88)
	138912	05/12/21 MAT RENTALS		05/12/21	\$5.40	\$5.40	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$8,984.88)
	8944	PUBLIC SECTOR DIGEST, 148 FULLARTON ST, SUITE 1410, LONDON , ON, N6A 5P3		05/11/21	\$2,666.57	\$2,666.57	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$2,254.61)
	15137	05/11/21 PLANNING SOFTWARE				\$2,961.11				
	9585	DAVE BRITTON, BOX 333, 20 VALLEY VIEW DR E, POWASSAN, ON, P0H 1Z0		05/11/21	\$150.00	\$150.00	10-10-61027	D.BRITTON- COUNCIL	\$0.00	(\$1,403.17)
	APRIL 19 2021	05/11/21 LAND USE TRAINING PER DIEM				\$150.00				
	9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4		05/12/21	\$5,396.54	\$5,396.54	10-10-61570	COMPUTERS	\$0.00	(\$33,617.80)
	2021024	05/12/21 COMPUTER CONSULTING				\$6,041.37				
	9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1		05/11/21	\$386.48	\$386.48	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	1823014-0	05/11/21 OFFICE SUPPLIES		05/11/21	\$5.18	\$5.18	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	1823014-1	05/11/21 SUGAR		05/11/21	\$19.33	\$19.33	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	1823014-2	05/11/21 MASKS		05/11/21	\$44.74	\$44.74	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$9,161.50)
	1823059-0	05/11/21 KEY TAGS		05/11/21		\$505.49				
	10063	POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N5Y4X3		05/11/21	\$474.20	\$474.20	10-10-61050	ADVERTISING	\$0.00	\$0.00
	10847626-01	05/11/21 TENDER ADS				\$526.58				
	10236	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5		05/11/21	\$137.45	\$137.45	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$6,036.86)
	57457247	05/11/21 PER COPY CHARGE				\$152.63				
	10502	LINDSAY GRADEEN, ...		05/11/21	\$200.00	\$200.00	10-10-51950	PROVINCE OF ONTARIO	\$0.00	(\$80,622.40)
	SENIORS GRANT	05/11/21 GREEN LIVING CLASSES SENIORS GRANT				\$200.00				
						\$9,828.37				
						\$26,903.36				

Total GENERAL GOVERNMENT

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
250 CLARK									
8728 7023	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6 05/1/1/21 TOILET TISSUE, TOWELS	05/11/21	\$357.27	\$357.27		10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,576.54)
8792 200210054174 521	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 05/1/1/21 HYDRO @ 250 CLARK	05/11/21	\$1,093.96	\$1,093.96		10-12-61753	250 CLARK-UTILITIES	\$0.00	(\$4,019.55)
8807 9394	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3 05/1/1/21 FOOD BANK LOCK REPAIRS	05/11/21	\$133.50	\$133.50		10-12-61641	250 CLARK-BUILDING	\$0.00	(\$2,789.51)
8890 138230 138912	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1 05/1/1/21 MAT RENTALS 05/12/21 MAT RENTALS	05/11/21 05/12/21	\$48.62 \$48.62	\$48.62 \$48.62		10-12-61525 10-12-61525	250 CLARK-JANITORIAL 250 CLARK-JANITORIAL	\$0.00 \$0.00	(\$1,517.62) (\$1,517.62)
8927 49045 49076 49091 49104	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 05/1/1/21 CHAIN AND LINKS 05/1/1/21 LINKS TO HANG SCREEN 05/1/1/21 CHAIN TO HANG SCREEN 05/1/1/21 FERTILIZER	05/11/21 05/11/21 05/11/21 05/11/21	\$38.96 \$8.91 \$12.36 \$24.40	\$38.96 \$8.91 \$12.36 \$24.40		10-12-61641 10-12-61641 10-12-61641 10-12-61754	250 CLARK-BUILDING 250 CLARK-BUILDING 250 CLARK-BUILDING 250 CLARK-PROGRAM	\$0.00 \$0.00 \$0.00 \$0.00	(\$2,789.51) (\$2,789.51) (\$2,789.51) (\$4,576.54)
9720 2021024	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4 05/12/21 SCREEN INSTALL	05/12/21	\$441.33	\$441.33		10-12-61680	CAPITAL-BUILDING	\$0.00	(\$646.18)
10035 21071	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 05/1/1/21 RANGE HOOD INSPECTION 250 CLARK	05/11/21	\$116.01	\$116.01		10-12-61641	250 CLARK-BUILDING	\$0.00	(\$2,789.51)
10082 756497	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 05/1/1/21 250 CLARK CLEANING	05/11/21	\$61.06	\$61.06		10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,517.62)
10447 1336838	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4 05/1/1/21 no heat repair	05/11/21	\$320.54	\$320.54		10-12-61641	250 CLARK-BUILDING	\$0.00	(\$2,789.51)
10501 180	ALGONQUIN SEWING DESIGN STUDIO, 100 MAIN ST, BOX 473, SUNDRIDGE, ON, 05/1/1/21 MOTHERSDAY GIFT BAGS COFFEE	05/11/21	\$468.00	\$468.00		10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,576.54)
Total 250 CLARK									
FIRE DEPARTMENT									
8890 138231	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1 05/1/1/21 MAT RENTAL	05/11/21	\$17.55	\$17.55		10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$7,114.62)
8893 5012021	NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY , ON, P3C 4J2 05/1/1/21 FIRE DISPATCH	05/11/21	\$51.60	\$51.60		10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$154.80)

Municipality of Powassan

A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
48859	05/11/21 CAR WASH		05/11/21	\$33.03	\$33.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,803.25)
48609	05/11/21 BULB		05/11/21	\$2.89	\$2.89	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$1,198.60)
48789	05/11/21 HOSE RACK		05/11/21	\$29.49	\$29.49	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$5,343.65)
					\$65.41				
8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8								
55843574284357	05/11/21 TC FIRE HALL WATER HEATER RENTAL		05/11/21	\$44.92	\$44.92	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,803.25)
					\$44.92				
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8								
510444 521	05/11/21 TCDFD INTERNET		05/11/21	\$61.05	\$61.05	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,803.25)
					\$61.05				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057235253 521	05/11/21 TC FIRE HALL PHONE		05/11/21	\$81.34	\$81.34	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,803.25)
					\$81.34				
9948	MICHELIN NORTH AMERICA INC., ATTN M81725C, PO BOX 11725 SUCCURSAL CENTRE VILLE, MONTREAL, QC, H3C 6P4								
8173599	05/11/21 STREER TIRE FOR TANKER		05/11/21	\$1,490.72	\$1,490.72	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$1,198.60)
					\$1,490.72				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
21012	05/11/21 NOZZLE REPAIRS		05/11/21	\$304.52	\$304.52	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$7,114.62)
20985	05/11/21 HARD SUCTION TC		05/11/21	\$274.74	\$274.74	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$5,343.65)
20987	05/11/21 CO DETECTOR		05/11/21	\$302.74	\$302.74	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$5,343.65)
					\$882.00				
10500	NORTH BAY REGIONAL HEALTH CENTER NBR, 50 COLLEGE DRIVE, P. O. BOX 2500, NORTH BAY, ON, P1B 5A4								
BILL NUMBER 2	04/29/21 DISPATCH		04/29/21	\$2,640.00	\$2,640.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$12,803.25)
					\$2,640.00				
					\$5,334.59				
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8687	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4								
1763	05/11/21 STOP LIGHT		05/11/21	\$59.24	\$59.24	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$1,792.76)
					\$59.24				
8749	BALSAM CREEK FARM INC, 250 SPRUCE ROAD, REDBRIDGE , ON, P0H 2A0								
922256	05/12/21 ROAD SIDE BRUSHING		05/12/21	\$10,176.00	\$10,176.00	10-20-63230	BRUSHING-MAT/SUPPLIES	\$0.00	\$0.00
					\$10,176.00				
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
5492	05/11/21 TOP SOIL		05/11/21	\$1,017.60	\$1,017.60	10-20-63420	WINTER CONTROL-	\$0.00	(\$31,164.48)
					\$1,017.60				
8763	G.F. PRESTON SALES & SERVICE, BOX 540, SUNDRIDGE , ON, P0A 1Z0								
93942	05/12/21 AIR FILTERS		05/12/21	\$865.37	\$865.37	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$467.31)
					\$865.37				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200066782851 521	05/11/21 STREET LIGHTING-HYDRO		05/11/21	\$1,224.77	\$1,224.77	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$3,378.90)
					\$1,224.77				

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)									
Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted	\$ YTD	Balance		
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0		05/12/21		\$509.76	10-20-63660		99 GRADER-	\$0.00
17477	05/12/21 AIR SEAT REPAIRS		05/12/21		\$618.16	10-20-63660		99 GRADER-	\$0.00
17498	05/12/21 HYDRAULIC REPAIRS		05/12/21		\$566.59	10-20-63720		TRACKLESS-KUBOTA-	\$0.00
75519	05/11/21 REPAIR PARTS		05/11/21		\$390.37	10-20-63740		LAWN EQUIPMENT-	\$0.00
17493	05/11/21 CLIPPER REPAIRS		05/11/21						
					\$2,084.88				
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1		05/11/21		\$239.18	10-20-63505		2014 FREIGHTLINER-	\$0.00
567308	05/11/21 FUEL FOR 2014 FREIGHTLINER		05/11/21		\$66.31	10-20-63505		2014 FREIGHTLINER-	\$0.00
568756	05/11/21 FUEL FOR 2014 FREIGHTLINER		05/11/21		\$239.18	10-20-63520		2011 FREIGHTLINER-	\$0.00
567308	05/11/21 FUEL FOR 2011 FREIGHTLINER		05/11/21		\$66.31	10-20-63520		2011 FREIGHTLINER-	\$0.00
568756	05/11/21 FUEL FOR 2011 FREIGHTLINER		05/11/21		\$249.42	10-20-63540		2014 GMC -	\$0.00
567306	05/11/21 2014 CHEV FUEL		05/11/21		\$239.47	10-20-63540		2014 GMC -	\$0.00
568883	05/11/21 2014 CHEV FUEL		05/11/21		\$239.19	10-20-63560		2013 FREIGHTLINER	\$0.00
567308	05/11/21 FUEL FOR 2013 FREIGHTLINER		05/11/21		\$66.31	10-20-63560		2013 FREIGHTLINER	\$0.00
568756	05/11/21 FUEL FOR 2013 FREIGHTLINER		05/11/21		\$249.42	10-20-63580		2009 FORD 1/2 TON -	\$0.00
567306	05/11/21 F150 FUEL		05/11/21		\$239.47	10-20-63600		2009 FORD 1/2 TON -	\$0.00
568883	05/11/21 F150 FUEL		05/11/21		\$249.42	10-20-63600		2015 GMC-	\$0.00
567306	05/11/21 CHEV TRUCK FUEL		05/11/21		\$239.47	10-20-63620		2015 GMC-	\$0.00
568883	05/11/21 CHEV TRUCK FUEL		05/11/21		\$74.43	10-20-63620		710 BACKHOE-	\$0.00
566985	05/11/21 FUEL FOR 710 BACKHOE		05/11/21		\$99.36	10-20-63620		710 BACKHOE-	\$0.00
568757	05/11/21 FUEL FOR 710 BACKHOE		05/11/21		\$223.30	10-20-63626		BACKHOE CAT420	\$0.00
566985	05/11/21 CAT420 FUEL		05/11/21		\$298.08	10-20-63626		BACKHOE CAT420	\$0.00
568757	05/11/21 CAT420 FUEL		05/11/21		\$74.43	10-20-63640		96 BACKHOE-	\$0.00
566985	05/11/21 FUEL FOR 96 BACKHOE		05/11/21		\$99.36	10-20-63660		96 BACKHOE-	\$0.00
568757	05/11/21 FUEL FOR 96 BACKHOE		05/11/21		\$372.15	10-20-63660		99 GRADER-	\$0.00
566985	05/11/21 FUEL FOR GRADER		05/11/21		\$496.80	10-20-63660		99 GRADER-	\$0.00
568757	05/11/21 FUEL FOR GRADER		05/11/21		\$83.14	10-20-63740		LAWN EQUIPMENT-	\$0.00
567306	05/11/21 LAWN EQUIPMENT-MAT/SUPPLIES		05/11/21		\$79.82	10-20-63740		LAWN EQUIPMENT-	\$0.00
568883	05/11/21 LAWN EQUIPMENT-MAT/SUPPLIES		05/11/21						
					\$4,284.02				
8897	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6		05/11/21		\$349.49	10-20-63060		PUBLIC WORKS-	\$0.00
409250	05/11/21 PW UNIFORM RENTALS		05/11/21						
					\$349.49				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0		05/12/21		\$31.93	10-20-63060		PUBLIC WORKS-	\$0.00
26138	05/12/21 WATER		05/11/21		\$40.69	10-20-63060		PUBLIC WORKS-	\$0.00
26381	05/11/21 GIFT BASKET FUNERAL		05/11/21		\$51.97	10-20-63065		PUBLIC WORKS MAT &	\$0.00
26139	05/11/21 COFFEE		05/11/21		\$31.29	10-20-63065		PUBLIC WORKS MAT &	\$0.00
26315	05/11/21 LUNCH ROOM SUPPLIES		05/11/21						
					\$155.88				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0		05/11/21		\$439.11	10-20-63060		PUBLIC WORKS-	\$0.00
48342	05/11/21 PAINT AND GREASE		05/11/21		\$51.44	10-20-63060		PUBLIC WORKS-	\$0.00
48343	05/11/21 WASH BRUSH		05/11/21		\$54.90	10-20-63060		PUBLIC WORKS-	\$0.00
48560	05/11/21 SHOVELS		05/11/21		\$21.94	10-20-63060		PUBLIC WORKS-	\$0.00
48606	05/11/21 GLOVES		05/11/21		\$8.64	10-20-63060		PUBLIC WORKS-	\$0.00
48791	05/11/21 ZIP TIES		05/11/21		\$8.23	10-20-63060		PUBLIC WORKS-	\$0.00
48817	05/11/21 SHRINK TUBING		05/11/21		\$65.11	10-20-63060		PUBLIC WORKS-	\$0.00
48909	05/11/21 STAKES		05/11/21		\$109.87	10-20-63060		PUBLIC WORKS-	\$0.00
49414	05/12/21 PAINT AND SUPPLIES		05/12/21		\$198.59	10-20-63420		WINTER CONTROL-	\$0.00
48841	05/11/21 RETAINING WALL REPAIRS		05/11/21						
					\$957.83				

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8982 1180031	05/11/21	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5 TOWER RENTAL	05/11/21	\$317.49	\$317.49	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
9030 510444 521	05/11/21	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 PW INTERNET SERVICE	05/11/21	\$0.00	\$0.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
9056 580	05/12/21	ASSOC. OF ON ROAD SUPERVISORS, 268 MAIDEN LANESUITE 206, PO BOX 2669, ST MARY'S, ON, N4X 1A4 MEMBERSHIP RENEWAL	05/12/21	\$157.73	\$157.73	10-20-63040	TRAINING &	\$0.00	(\$1,346.53)
9074 488997/D	05/12/21	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3 PAINT, GAS ADDITIVE	05/12/21	\$82.63	\$82.63	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
9256 63282351 63371255	05/11/21	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1 CYLINDERS CYLINDER RENTAL	05/11/21	\$103.64 \$75.53	\$103.64 \$75.53	10-20-63060 10-20-63060	PUBLIC WORKS- PUBIC WORKS-	\$0.00 \$0.00	(\$16,560.69) (\$16,560.69)
9266 2838	05/11/21	DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0 SAND DOME LIGHTS	05/11/21	\$1,383.94	\$1,383.94	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
9669 69134	05/11/21	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5 EXHAUST FLUID	05/11/21	\$96.61	\$96.61	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
10089 10528	05/12/21	HELYX, P.O. BOX 343, CALLANDER, ON, P0H1H0 STOP SIGNS	05/12/21	\$720.02	\$720.02	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
10352 20-1222	05/12/21	BWR POWER AND LIGHTING, 48 RIDDLE COURT, NORTH BAY, ON, P1B 8S6 STREET LIGHT REPAIRS	05/12/21	\$3,223.00	\$3,223.00	10-20-63010	STREET LIGHTING-	\$0.00	\$0.00
10365 558853	05/11/21	CARQUEST AUTO PARTS, 1376 HAMMOND ST, NORTH BAY, ON, P1B 2J3 CABLE TIES	05/11/21	\$157.66	\$157.66	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,560.69)
Total PUBLIC WORKS									
\$27,493.33									
ENVIRONMENT									
8751 5525	05/12/21	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 GARBAGE COMPACTING APRIL 2021	05/12/21	\$2,747.52	\$2,747.52	10-25-64920	LANDFILL SITE	\$0.00	(\$4,273.92)
8799 17479	05/11/21	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0 DUMP TRAILER REPAIRS	05/11/21	\$457.73	\$457.73	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$5,877.30)
8806 567308 568756	05/11/21	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1 FUEL FOR GARBAGE TRUCK FUEL FOR GARBAGE TRUCK	05/11/21	\$239.18 \$66.31	\$239.18 \$66.31	10-25-64830 10-25-64830	GARBAGE VEHICLE GARBAGE VEHICLE	\$0.00 \$0.00	(\$5,877.30) (\$5,877.30)

Total SEWER

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
RECREATION									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200097470823	521 05/11/21 PARKS-MAT/SUPPLIES HYDRO		05/11/21	\$146.48	\$146.48	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$693.55)
200087941884	521 05/11/21 POOL-MATERIAL & SUPPLIES HYDRO		05/11/21	\$78.32	\$78.32	10-55-67110	POOL-MATERIAL &	\$0.00	(\$720.62)
					\$224.80				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0								
48302	05/11/21 GRASS AND GRASS SPREADER		05/11/21	\$50.80	\$50.80	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$693.55)
					\$50.80				
9648	MICHAEL HEASMAN, , POWASSAN, ON, P0H 1Z0								
MAY 3 2021	2 05/11/21 PLAY GROUND INSPECTION MILEAGE		05/11/21	\$190.25	\$190.25	10-55-67005	PLAYGROUND	\$0.00	\$0.00
					\$190.25				
					\$465.85				
Total RECREATION									
HEALTH SERVICES									
8736	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND, ON, P2A 1J2								
1211	2ND Q 2021 05/11/21 2ND QUARTER 2021		05/11/21	\$36,058.83	\$36,058.83	10-60-66100	DISTRICT OF SOCIAL	\$0.00	(\$36,058.83)
					\$36,058.83				
					\$36,058.83				
Total HEALTH SERVICES									
HISTORICAL & CULTURE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200204647544	521 05/11/21 POWASSAN LEGION EXPENSE		05/11/21	\$355.32	\$355.32	10-65-67680	POWASSAN LEGION	\$0.00	(\$4,583.80)
					\$355.32				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057235606	521 05/11/21 PHONE BILL TROUT CREEK SENIOR FRIENDSHIP HALL		05/11/21	\$64.01	\$64.01	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$254.46)
					\$64.01				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
21110	05/11/21 RANGE HOOD INSPECTION		05/11/21	\$138.21	\$138.21	10-65-67680	POWASSAN LEGION	\$0.00	(\$4,583.80)
					\$138.21				
					\$557.54				
Total HISTORICAL & CULTURE									
TROUT CREEK COMMUNITY CENTRE									
8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4								
1019616	05/11/21 PROPANE		05/11/21	\$10.00	\$10.00	10-75-61800	SUPPLIES	\$0.00	(\$357.41)
					\$10.00				
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8								
510444	521 05/11/21 TCCC INTERNET		05/11/21	\$79.99	\$79.99	10-75-61550	TELEPHONE & FAX &	\$0.00	(\$599.70)
					\$79.99				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057235372	521 05/11/21 TELEPHONE & FAX		05/11/21	\$60.95	\$60.95	10-75-61550	TELEPHONE & FAX &	\$0.00	(\$599.70)
					\$60.95				

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9648	MAY 3 2021	MICHAEL HEASMAN, POWASSAN, ON, P0H 1Z0	05/11/21	\$99.00	\$99.00	10-75-61820	MAINTENANCE	\$0.00	(\$2,202.49)
TCCC MILEAGE									
al TROUT CREEK COMMUNITY CENTRE									
ORTSPLEX									
8792	200097443945 521	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/11/21	\$56.62	\$56.62	10-80-61610	HYDRO	\$0.00	(\$21,271.57)
HYDRO									
8932	2021-70	POWASSAN CURLING CLUB, 167 RUTH HAVEN DRIVE, RR # 2, POWASSAN , ON, P0H 1Z0	05/12/21	\$14,700.00	\$14,700.00	10-80-61951	COVID 19 EXPENSES	\$0.00	\$0.00
COVID REFUND CURLING CLUB									
8954	56130364313036	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	05/11/21	\$51.42	\$51.42	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$172.52)
BUILDING SUPPLIES									
9737	5012021	TRUE STEEL SECURITY, 230 ALDER ST, SUDBURY, ON, P3C 4J2	05/11/21	\$329.09	\$329.09	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,948.25)
ALARM MONITORING									
9758	845520060017196	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	05/11/21	\$122.14	\$122.14	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,948.25)
OFFICE EXPENSES SATELLITE TV									
10233	1398	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	05/11/21	\$600.00	\$600.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$5,475.87)
LIGHT REPAIRS									
al SPORTSPLEX									
\$15,859.27									

Total Bills To Pay:\$238,631.16

Total SPORTSPLEX